

DAWLEY HAMLETS COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

held on Wednesday 19th September 2018 at Horsehay Methodist Church at
7.00 p.m.

PRESENT: Cllr. A Burford (Chairman)
Cllrs. C Cassar, B. Cooke, D. Hopkins, B Onions, J. Pinter, A.
Scott and B. Wennington

Also Present: Borough Cllr. Jayne Greenaway
Adam Brookes, Network Management, T&WC
Paul Fenn, Integrated Community Management T&WC
Pete Jackson, Cinderloo 1821
Adrian Collins, Friends of Horsehay Pool & Environs
K Ewence (Clerk)
Four members of the public

18/60 Chairman's Opening Remarks

The Chairman welcomed all to the meeting and welcomed new Cllr. Concepta Cassar to her first meeting.

18/61 Apologies

There were no apologies.

18/62 Declarations of Interest and Dispensation Requests

None.

18/63 Public Session

With a full agenda and to reduce the length of the meeting the Chairman requested members of the public to only raise items which did not relate to items on the agenda and that they would be given the opportunity to contribute during each of these items.

18/64 To Confirm the Minutes of the Meeting Held on 18th July 2018

It was proposed by Cllr. Scott, seconded by Cllr. Onions and **RESOLVED** to approve the Minutes of this Meeting as a true record. The minutes were signed by the Chairman.

18/65 Castlefields Way Traffic Consultation – Adam Brookes

Adam Brookes summarised the proposals which went out to public consultation which closed on the 14th September 2018, he went on to say that he had not studied the responses in detail yet but that over half were in support of implementing safety proposals. The Chairman said that safety was the Parish Council's primary concern and that it agreed, in principal, to support the proposals.

Cllr. Onions left the meeting at 7.21pm and re-joined the meeting at 7.24pm.

The Chairman asked Adam Brookes if there had been any progress regarding the unadopted road at Spring Village, Adam responded to say there hadn't but the issue was still 'on the radar'.

Adam Brookes also updated the meeting regarding the Farm Lane drainage issues.

Adam Brookes left the meeting at 7.35pm.

18/66 Integrated Community Management Scheme (PCSO) – Paul Fenn

Paul Fenn introduced himself to the meeting, provided an overview of the ICM scheme and explained his role. Paul Fenn also informed the meeting that civil parking enforcement would come under local control late 2019.

It was agreed:

1. an article regarding the scheme would be included in the Parish Council's autumn newsletter
2. PCSO's would be invited to the Christmas and Summer events
3. PCSO's would be invited to the next Parish Council meeting
4. Paul Fenn would produce a quarterly update for the Parish Council

Paul Fenn left the meeting at 7.49 pm.

18/67 Grant Award – Cinderloo 1821

Pete Jackson gave a presentation of the Cinderloo 1821 project to the Parish Council.

It was agreed that Cllr's Cassar and Wennington would be the nominated parish councillors to support this project.

It was proposed by Cllr. Scott and seconded by Cllr. Pinter and

RESOLVED a grant of £300 would be awarded to Cinderloo1821.

Pete Jackson left the meeting at 8.03 pm.

18/68 Councillors Reports

Cllr. Cooke – social media.

Cllr. Pinter – anti-social behaviour.

Cllr. Onions – concerns had been raised regarding late night work carried out at the All Labour in Vain public house site, it was agreed the Clerk would contact the planning office to find out the agreed work times.

Cllr. Hopkins – DMMO (Bridge Road, Horsehay to Travellers Joy Public House) - it was agreed that Cllr. Hopkins would draft a letter to enquire on the progress of this order which the Clerk would send, on behalf of the Parish Council, to Andrew Careless, T&WC's Rights of Way Officer.

Cllr. Hopkins also updated the meeting on the David Wilson Homes, Doseley development, the Frame Lane gate repair and Farm Lane drains. The member of the public enquired who was responsible for the Farm Lane road sign and it was decided that, as the road was unadopted this would

not be T&WC's responsibility. Cllr. Hopkins also informed the Parish Council that he had submitted the Future Fit response on behalf of the Parish Council which incorporated all Councillors comments.

Cllr. Cassar – thanked the parish councillors for extending her a warm welcome and particularly Cllr. Hopkins who had met with her and provided an introduction to the Horsehay Ward.

Borough Cllr. Greenaway – updated the meeting on various issues which included that she had called in planning application TWC/2018/0611 the erection of nine dwellings on land adjacent to Lightmoor View Care Home and she also requested that the Parish Council PET team contribute to the upkeep of the Little Green Avenue, Lightmoor, it was agreed that the Clerk would arrange this.

18/69 Local Initiatives:

a) Bridge Road and Horsehay Pool Development

The Chairman welcomed Adrian Collins from the Horsehay Pool and Environs Friends Group to the meeting. The Chairman informed the meeting that Gareth Pegg from T&W Council had produced an initial Horsehay Pool improvement options report with some indicative costings. The Chairman suggested and it was **RESOLVED** that the Clerk would arrange for the Parish Councillors to meet with Lucinda Lycett (T&W Council), the Horsehay Pool and Environs Friends Group and representatives from the Telford Steam Trust to discuss the options contained in the report in detail before the next Parish meeting on October 17th.

Cllr. Wennington left the meeting at 8.20 pm and re-joined at 8.22 pm.

Borough Cllr, Greenaway left the meeting at 8.32 pm.

b) Gardening Scheme

The Chairman reported that the Clerk had met with Great Dawley Town Council and fourteen gardens were currently being tended to at a half-yearly cost of £1,004 and a full year estimated cost of just under £2,000. The Council **RESOLVED** to give **notice of intent** to Great Dawley Town Council that they wished to continue with the scheme next year. The Chairman said that outturn figures would be reported back to the November meeting.

c) Dawley Pools & Pit Mounds Proposed Local Nature Reserve

The clerk reported that the friends group meeting held on September 14th was well attended. On Mark Latham's advice Coreen Themeras T&WC's Volunteer Development Officer and volunteers from other local nature reserves will be invited to the next meeting which will be in October. Cllr. Cassar has established a

Facebook page for the group.

d) Speed Indicator Devices (SIDS)

The Clerk had obtained estimates for purchasing the devices. It was agreed that the Council needed more information regarding how to read the data once it is collected and whether Great Dawley Town Council would agree to put up and take down the SIDS if the PET team were unable to do this. It was **RESOLVED** to add this item to the next agenda.

Two members of the public left the meeting at 8.46 pm.

e) Autumn/Winter Newsletter

The Council **RESOLVED** to retain the services of the printers and distributors of the Spring/Summer newsletter at the same cost and the content of the newsletter was agreed.

f) Poppy Wreaths

The Council **RESOLVED** to order two type B 17" poppy wreaths to be laid at the war memorials by Cllr's Cooke and Scott.

18/70 Parish Matters:

a) Bench Opposite the Codfather

It was agreed that the Clerk would obtain a quote from Options for a replacement bench.

b) ID Badges

It was **RESOLVED** to provide photo id badges to all councillors who are not in possession of T&W Council badges.

18/71 Planning Applications:

a) The Following Applications were Considered:

TWC/2018/0446

St Pauls Church, Aqueduct Road, Aqueduct, Telford, Shropshire, TF3 1BX. Erection of a 2.3m high fence (retrospective).

It was **RESOLVED** that an objection would be raised due to the height of the fence.

TWC/2018/0733

Site of Doseley Industrial Estate, Frame Lane, Doseley, Telford, Shropshire. Erection of 51no. dwellings following demolition of existing industrial buildings. It was **RESOLVED** that an objection would be drafted by Cllr. Hopkins and lodged by the Clerk.

TWC/2018/0707

Adamson House, Horsehay Court, Horsehay, Telford, Shropshire, TF4 3PU. Conversion of former office building into 4no. apartments with associated parking.

TWC/2018/0657

Land between Glenholme & 59 Pool Hill Road, Horsehay, Telford, Shropshire. Land between Glenholme & 59 Pool Hill Road, Horsehay, Telford, Shropshire. **August 2018 planning list.**

TWC/2018/0611

Land adjacent Lightmoor View Care Home, Lightmoor, Telford, Shropshire. Outline application for the erection of up to 9no. dwellings with associated access with all other matters reserved. **August 2018 planning list.**
An objection raised in August 2018 under delegated powers.

b) The Following Permissions were Noted:

TWC/2017/0906

Site of The Manuka Croft, The Ironbridge Way, Lightmoor, Telford, Shropshire. Demolition of existing bungalow and replacement with 1no. dwelling and the erection of a detached 3 bay garage with ancillary accommodation above. Full planning granted. **August 2018 planning list.**

18/72 Finance & Administration:

a) Budget Report & Bank Reconciliation

The budget monitoring report and bank reconciliation together with bank statements were tabled and approved.

b) The Following List of Payments and Cheques was Presented for Signature:

Payee/Reason	Cheque No.	Date	£ Net	£ VAT	£ Total
Staff Costs - Aug 2018	001115	19th Sep 2018	711.57	0.00	711.57
HMRC Tax & NI - Aug 2018	001116	19th Sep 2018	119.29	0.00	119.29
SCC Pension Fund - Aug 2018	001117	19th Sep 2018	273.26	0.00	273.26
Staff Costs - Travelling Expenses Ag/Sep 18	001118	19th Sep 2018	48.10	1.28	49.38
Office Expenses 1.4.18 - 30.9.18	001119	19th Sep 2018	319.00	0.00	319.00
PKF Littlejohn - External Audit Fees	001120	19th Sep 2018	300.00	60.00	360.00
SLAC Training	001121	19th Sep 2018	65.00	0.00	65.00
			1,836.22	61.28	1,897.50

c) External Audit

The Clerk informed the meeting that the Parish Council had successfully passed the external audit, the report stated:
"On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Section 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention

giving cause for concern that relevant legislation or regulatory requirements have not been met."

18/73 Correspondence

The Parish Council have received a thank you letter from Robert Green of the East Shropshire Talking Newspaper for awarding them a grant in July 2018 of £200.

The Clerk reminded councillors to ensure they enrol on any planning workshops they wish to attend which have been arranged by Katrina Baker.

18/74 Items for the next agenda

Bridge Road and Horsehay Pool Development
SIDS

18/75 Date of the next meeting – Wednesday 17th October 2018 at 7:00pm at Horsehay Village Hall

There being no further business the meeting closed at 9.15 p.m.

Signed: _____

Date: _____

Chairman