

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**held on Wednesday 16<sup>th</sup> October 2024 at Aqueduct Primary School**  
**at 7.00pm**

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**PRESENT:** Cllr. B Wennington (Chair)  
Cllrs. K Barnes (arrived 7.15pm), Z Hannington, L Parker and S Wennington  
**Also Present:** One member of the public  
K Ewence (Clerk)

**24/76 Welcome and Introductions**

The Chair welcomed everyone to the meeting.

**24/77 Apologies for Absence**

Cllr. S Heighway and I Preece

**24/78 Declarations of Interest and Dispensation Requests**

Chair - DHLNR

Cllr Hannington - GDTC, L&OPC and Borough Councillor for Lawley

Cllr Parker – GDTC and Borough Councillor for Dawley & Aqueduct

**24/79 Public Session**

There were no reports from members of the public.

**24/80 Minutes of the Previous Council Meeting**

It was **RESOLVED** to approve the minutes of the meeting held on the 18<sup>th</sup> September 2024 as a true record.

**24/81 Councillors Reports**

**Cllr. S Wennington:**

- Recently attended a preparatory climate change meeting with the main meeting due to take place on Friday

**Cllr. Hannington:**

- T&WC are currently looking into policing Simpson's Pool

**24/82 Community Action Team (CAT)**

The updated action plan for September 2024 and a new action plan for October 2024 were circulated to Councillors in advance of the meeting and the contents were noted. The Clerk informed the meeting that the annual CAT walkabout had been re-arranged for Friday 15th November from 10am until 12 noon starting off from the Little Dawley Pools car park.

**24/83 Local Nature Reserves (LNRs) in the Parish**

The Chair reported that the Friends of the DHLNR were planning a Halloween event on DHLNR on the 31<sup>st</sup> October.

There were no further reports.

**24/84 T&WC Highways**

- a) The Parish Council considered the plan for road humps proposed by T&WC Highways in the Doseley area and accepted the proposal. **ACTION:** the Clerk to inform T&WC Highways.

- b) The Parish Council considered and accepted the Dawley Hamlets 2024 Traffic Regulation Orders document issued to the Parish Council in advance of the statutory public consultation. **ACTION:** the Clerk to inform Chris Pearson, Traffic & Road Safety Engineering Team Leader, that the Parish Council accepts the proposals.

**24/85 Replacement of Bench off Viscount Avenue, Aqueduct**

The T&WC Environmental Locality Officer, Dave Ottley, has emailed to say that this bench is in a state of disrepair and that he had been approached by a local resident who has suggested that, should the Parish Council consider replacing it, that her family would consider making a contribution if there would be some form of recognition of her late father on the bench. After much discussion the Parish Council **RESOLVED** that, subject to final agreement and funding, that a commemorative plaque could be placed on a replacement bench but that the Parish Council did not want any other forms of recognition, such as flowers, adorning the bench.

**24/86 Grant Awarding and Sponsorship**

**Cllr. Parker declared an interest in Aqueduct Primary School**  
**Cllr. Barnes arrived at 7.15pm**

Three grant applications had been submitted and were circulated to Councillors in advance of the meeting. It was **RESOLVED** to award the following grants:

- £200 to the Britannia Historical Society to promote activities, in particular the Remembrance Sunday Service
- £300 to Ladygrove School Association for a 'Concentration station' seating area
- £300 to Telford and Wrekin Interfaith Council for a Santa Sleigh visit to the Parish and support with providing Christmas meals for the vulnerable

The Parish Council considered the Horsehay Horticultural Society's request to continue sponsoring their annual show for another three years. After a discussion it was **RESOLVED** to continue sponsoring the show for £1,000 per year for the next three years (2025-2027).

**Cllr. Hannington left the meeting at 7.30pm**

The Parish Council considered a contribution towards Aqueduct Primary Schools annual pantomime. This year the school will be attending a performance of Goldilocks and the Three Bears at the Telford International Centre at an estimated cost, including transport, of £3,295. It was **RESOLVED** that the Parish Council would contribute £1,500 towards this event.

**24/87 Replacement Fence in the Meadow next to the Little Dawley War Memorial**

Three quotations were obtained to replace the fence and these were circulated to Councillors in advance of the meeting. The quotations were considered and it was **RESOLVED** to accept the quotation from Mark Seabury of MJS Property Services for £560.50.

**24/88 New Bench for the Green in Little Dawley**

The matter of the new bench was discussed. Councillors were happy with the bench selected and it was agreed in principle that the Parish Council would be happy to contribute towards the cost of its installation at an estimated cost of £500-£800 and to own and maintain the bench once it was installed. Before the bench purchase takes place donations from the Unicorn Pub and Borough Councillors need to be firmed up.

## 24/89 Planning

### a) The meeting considered the following applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2024/0665	N/A	23 Avon Close, Little Dawley, Telford, Shropshire, TF4 3HP	Erection of a single storey rear extension***Amended Plans Received***	04/10/2024	25/10/2024
TWC/2024/0697	N/A	Barns rear of 28 Woodhouse Lane, Horsehay, Telford, Shropshire	Conversion of 2no. barns to 2no. dwellings	25/09/2024	16/10/2024

### b) The following permissions were noted:

#### Full Granted:

**TWC/2024/0650** - 7 Simpsons Walk, Horsehay, Telford, Shropshire, TF4 2PA  
Variation of condition 2 on planning application W2009/0276 (Installation of 3no. dormer windows to front in association with conversion of garage roof space to form annexe accommodation) to allow re-wording of the condition for ancillary use for the dwelling

#### Full Refused:

**TWC/2023/0714** - Land off, Buildwas Bank (North of Silvertrees, Jiggers Bank), Coalbrookdale, Telford, Shropshire  
Erection of a battery energy storage system including access track, CCTV and light poles, car parking spaces, perimeter fencing and gates, and associated infrastructure  
\*\*\*Amended Plans Received\*\*\* \*\*\*Amended Information Received: Drainage, Ecology and Noise\*\*\*

The Chair informed the meeting that both planning application TWC/2024/0605, 34 Avon Close, Little Dawley, and planning application TWC/2024/0633 Breffni House, Farm Lane, Horsehay, are on the agenda for the T&WC planning committee meeting to be held on the 23th October 2024.

## 24/90 Finance & Administration:

### a) Budget Monitoring Report & Bank Reconciliation Statement

The Parish Council were asked to consider the latest budget monitoring report and bank reconciliation statement which were circulated in advance of the meeting.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

### b) List of Payments Presented for Approval:

The Council was asked to consider the following on-line payments presented for approval in advance of the meeting:

Payee/Reason	Payt Method	Date	Net	VAT	Total
Staff Costs - October 2024	Bank Transfer	16 October 2024	1,400.27	0.00	1,400.27
HMRC Tax & NI - October 2024	Bank Transfer	16 October 2024	255.74	0.00	255.74
SCC Pension Fund - October 2024	Bank Transfer	16 October 2024	479.28	0.00	479.28
SJF Design & Print - AW 2024 newsletter design and print	Bank Transfer	16 October 2024	512.00	0.00	512.00
Delivery of AW 2024 Newsletter - D Shinton	Bank Transfer	16 October 2024	450.00	0.00	450.00
Aqueduct Primary School Room Hire Mar, May, July & Oct 24	Bank Transfer	16 October 2024	140.00	0.00	140.00
			<b>3,237.29</b>	<b>0.00</b>	<b>3,237.29</b>

**RESOLVED** - to approve these payments.

c) **2023/24 External Audit**

The Clerk informed the meeting that the 2023/24 external audit had reached a successful conclusion and no issues had been raised. It was **RESOLVED** to accept the audit report and to publish the 'Conclusion of Audit' notice for a period of six weeks. The Clerk was thanked for her work.

d) **Annual Planning and 2024/25 Budget Setting**

It was agreed that the Parish Council would schedule a working group meeting at the beginning of January 2025 in order to compile some recommendations for the Parish Council to discuss and agree on at the council meeting to be held on the 15<sup>th</sup> January 2025.

**24/91 Cllr. Barnes Councillors Report**

- T&WC Highways arrangements for the road closure on Southwell Corner were disappointing
- Some residents are concerned about the fate of the pebbles when the speed bumps are installed on St. Luke's Road by the old Chapel and that they have not seem the road traffic safety plans put in place by T&WC. **Action:** Clerk to enquire about these matters
- The traffic lights on the roadworks on St Luke's Road have been stuck on red but this has now been resolved
- Plans for the Little Dawley Memorial Remembrance Service are on track. The Chair thanked Cllr. Barnes for organising this service

**24/92 Correspondence**

None

**24/93 Items for the Next Agenda**

Review of Town and Parish / Borough Council Partnership Agreement

**24/94 Date of the next meeting – Wednesday 20<sup>th</sup> November 2024 at Horsehay Village Hall at 7pm.**

There being no further business, the meeting closed at 8.09pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Chairman