

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 20th November 2024 at Horsehay Village Hall
at 7.00pm

PRESENT: Cllr. B Wennington (Chair)
Cllrs. R Mehta, I Preece, M Rogers and S Wennington
Also Present: Dawley & Aqueduct Borough Councillor A Burford
One member of the public
K Ewence (Clerk)

24/95 Welcome and Introductions

The Chair welcomed everyone to the meeting and welcomed back Cllr. Rogers

24/96 Apologies for Absence

Cllrs. Barnes, Hannington, Heighway and Parker

24/97 Declarations of Interest and Dispensation Requests

Chair – DHLNR

Cllr Preece - GDTC, Borough Cllr for Horsehay & Lightmoor, T&WC Mayor

Cllr. Mehta - GDTC, L&OPC, T&WC Interfaith Council, Borough Cllr for Horsehay & Lightmoor and T&WC Safer & Stronger Communities

24/98 Public Session

One member of the public enquired about the rules of the meeting, this matter was discussed briefly and the member of the public was directed to the Parish Council website where a copy of the Parish Council standing orders, together with all other policies and regulations, are available.

24/99 Minutes of the Previous Council Meeting

It was **RESOLVED** to approve the minutes of the meeting held on the 16th October 2024 as a true record.

24/100 Councillors Reports

Cllr. S Wennington:

Cllr. Wennington's report had been prepared and circulated to Councillors in advance of the meeting. The report provided details of the climate change meeting Cllr. Wennington attended on the 18th of October and the CAT Walkabout which she attended on the 12th of November.

Cllr. Preece:

- Had arranged for bollards to be installed on Corbett Close, Little Dawley, to prevent motor vehicles from taking a short cut between the houses
- Reported that the recent snow fall had been challenging and he had helped grit Jarmen Drive, Horsehay.
- Cllrs. Mehta and Preece had given pride fund awards to the Horsehay Horticultural Society and the Steam Railway Veterans Café. These awards have been match-funded by the Parish Council.

Cllr. Mehta:

- Reported glass on the play park by Jarmen Drive, Horsehay

Chair:

- Is concerned that the Aqueduct Surgery has planning permission but that he has been unable to find out who the new tenants are, he is continuing to pursue this matter with T&WC
- Reported that the three parish Christmas trees are in place and will be lit up until January 6th
- Attended and laid the wreath at the Little Dawley Remembrance Service on November 10th and attended the Aqueduct Remembrance Service later that day where Cllr. Heighway laid the Parish Council wreath
- Attended the CAT Walkabout on November 15th
- Reported that he has inspected the bench on Viscount Avenue, Aqueduct, and notified the local resident who would like to pay towards a replacement that it is not ready for replacement yet but the situation will be re-evaluated in the future
- Was pleased to announce that work is now able to go ahead to prevent the path at the end of South View Road from continually flooding thanks to a £1,500 Pride Fund contribution from each of the Borough Councillors, Andy Burford and Lyndsey Parker which will be match funded by the Parish Council. The Safer and Stronger Team will fund the remainder of the cost which is estimated at around £4,000.

24/101 Community Action Team (CAT)

- a) The Council discussed the CAT Walkabout session held on Friday 15th November which was attended by the Chair and Cllr. S Wennington.
- b) The updated action plan for October 2024 and a new action plan for November 2024 were circulated to Councillors in advance of the meeting and the contents were noted. Borough Councillor Burford said he was currently pursuing residents parking signs for Aqueduct residents.

24/102 Local Nature Reserves (LNRs) in the Parish

A report from Angela Porteous, secretary for the FoHP&E, was received and circulated to Councillors in advance of the meeting. The contents of the report were discussed and noted.

The Chair reported on behalf of the Friends of DHLNR:

- The Friends of DHLNR committee members are attending various training courses
- The Friends group website is currently being updated
- The Buglife project has come to an end
- Richard Shaw, T&WC Environmental Community Liaison Officer, and Southall School have scarified the area between the picnic bench and the old ironworks and seeded it with wildflowers.

24/103 Review of Town and Parish / Borough Council Partnership Agreement

Parish Councillors discussed the review and **RESOLVED** that the Parish Council was in agreement with the new draft and disposed to sign it. The Clerk will respond accordingly.

24/104 Consultation Regarding Enabling Remote Attendance and Proxy Voting at Local Authority Meetings

Parish Councillors discussed the enabling of remote attendance at meetings at length and a number of the advantages and disadvantages were debated. It was **RESOLVED** that the Clerk would re-circulate details of the consultation to Parish Councillors who could then respond individually.

24/105 Planning Applications:

a) The meeting considered the following applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2024/0697	N/A	Barns rear of 28 Woodhouse Lane, Horsehay, Telford, Shropshire	Conversion of 2no. barns to 2no. dwellings ****AMENDED RED LINE BOUNDARY****	05/11/2024	19/11/2024
TWC/2024/0666	N/A	20 Malvern Crescent, Little Dawley, Telford, Shropshire, TF4 3HE	Erection of single storey rear extension	29/10/2024	12/11/2024

b) The following permissions were noted:

Full Granted:

TWC/2024/0669 - Telford Steam Railway, Bridge Road, Horsehay, Telford, Shropshire, TF4 2NF

Erection of a signal box on the Horsehay and Dawley station platform

TWC/2024/0633 - Breffni House, Farm Lane, Horsehay, Telford, Shropshire, TF4 2NE

Change of use from Residential Dwelling (Use Class C3) to Residential Care Home (Use Class C2) ****AMENDED DESCRIPTION**** ****AMENDED PLANS & ADDITIONAL INFORMATION RECEIVED****

c) Consideration of Delegated Powers during December:

Following consideration, it was **RESOLVED** that during the recess planning decisions should be delegated to the Clerk after consulting with the Chairman.

24/106 Finance & Administration:

a) Budget Monitoring Report & Bank Reconciliation Statement

The Parish Council were asked to consider the latest budget monitoring report and bank reconciliation statement which were circulated in advance of the meeting.

RESOLVED – to approve the budget monitoring report and bank reconciliation statement.

b) List of Payments Presented for Approval:

The Council was asked to consider the following on-line payments presented for approval in advance of the meeting:

Payee/Reason	Payt Method	Date	Net	VAT	Total
Staff Costs - Nov 2024	Bank Transfer	20 November 2024	1,660.96	0.00	1,660.96
HMRC Tax & NI - Nov 2024	Bank Transfer	20 November 2024	412.88	0.00	412.88
SCC Pension Fund - Nov 2024	Bank Transfer	20 November 2024	593.02	0.00	593.02
Staff Costs - Dec 2024	Bank Transfer	20 November 2024	1,432.76	0.00	1,432.76
HMRC Tax & NI - Dec 2024	Bank Transfer	20 November 2024	275.48	0.00	275.48
SCC Pension Fund - Dec 2024	Bank Transfer	20 November 2024	493.50	0.00	493.50
K Ewence reimbursement for poppy wreaths and postage	Bank Transfer	20 November 2024	36.69	6.66	43.35
Viking - stationery, printer cartridges and postage	Bank Transfer	20 November 2024	200.20	31.54	231.74
Turnocks - Xmas tree lights	Bank Transfer	20 November 2024	1,943.00	388.60	2,331.60
Cllr Barnes - Memorial Service Refreshments	Bank Transfer	20 November 2024	50.00	0.00	50.00
SLCC - Annual Membership	Bank Transfer	20 November 2024	240.00	0.00	240.00
T&WC for FoHP&E crocus planting	Bank Transfer	20 November 2024	650.00	0.00	650.00
Grant Award - Ladygrove School Assoc- replacement payment	Bank Transfer	20 November 2024	300.00	0.00	300.00
SSE Energy Solutions - electricity for Christmas tree lights 2023/24	Bank Transfer	20 November 2024	149.89	7.49	157.38
Christmas Party Entertainer - Ms Laura Yeates	Bank Transfer	20 November 2024	120.00	0.00	120.00
			8,558.38	434.29	8,992.67

RESOLVED - to approve these payments.

c) To Consider Approval of Payments in Advance

Due to the December recess the Parish Council considered the following to be approved for payment and subject to retrospective confirmation at the January 2025 meeting:

- up to £280 – drinks, raffle prizes and crackers for the senior residents

Christmas party

- £96 – MW Medics for first aid cover for the senior residents Christmas party

- £1,770 – BOCT Christmas tree provision

Cllrs. Preece and Mehta said they would like to contribute £200 each from their Borough Councillors Pride Funds towards the Parish Councils Senior Residents Christmas party.

24/107 Correspondence

The Parish Council received an update from Paul Sanderson regarding the progress of the restoration of the Horsehay and Dawley signal box.

24/108 Items for the Next Agenda

2025/26 budget setting and precept

24/109 Date of the next meeting – Wednesday 15th January at Aqueduct Primary School at 7pm.

There being no further business, the meeting closed at 7.39pm.

Signed: _____

Date: _____

Chairman