

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE COUNCIL
held on Wednesday 16th January 2019 at Horsehay Village Hall at 7.00 p.m.

PRESENT: Cllr. A Burford (Chairman)
Cllrs. C Cassar, B. Cooke, D Hopkins, B Onions, J. Pinter,
A. Scott and B. Wennington

Also Present: Adam Brookes T&WC
Three members of the public
K Ewence (Clerk)

18/105 Chairman's Opening Remarks

The Chairman welcomed everyone to the meeting including Adam Brookes T&WC Traffic Management & Streetworks Team Leader.

18/106 Apologies

Courtesy apologies from Borough Cllr. J Greenaway.

18/107 Declarations of Interest and Dispensation Requests

None.

18/108 Public Session

The Chairman asked members of the public if there were any items they wished to raise that were not included on the agenda as they would have an opportunity to speak on these matters later. No items were raised.

18/109 To Confirm the Minutes of the Meeting Held on 21st November 2019

It was proposed by Cllr. Pinter, seconded by Cllr. Hopkins and **RESOLVED** to approve the Minutes of this Meeting as a true record. The minutes were signed by the Chairman.

18/110 Adam Brookes - T&WC Traffic Management & Streetworks Team Leader

a) **Spring Village & Horsehay Common**

Councillors and members of the public outlined the issues regarding the condition of the roads in this area, after a detailed discussion it was **RESOLVED** that the parish council would formally write to T&WC to ask that special consideration be given to the maintenance of this area as it is a conservation area and smaller bin wagon be requested on this route to reduce further damage to the road.

Two members of the public asked that their thanks be minuted to Borough Cllr, J Greenaway for arranging the supply of bags of tarmac to treat potholes in the area.

b) **Blocked Drains on Bridge Road**

A member of the public raised this issue as it was making the footpath dirty and dangerous. Adam Brookes said he would investigate this matter.

c) **Bridge Road Traffic Calming**

Both councillors and members of the public highlighted the issues of speeding along Bridge Road and it was suggested that traffic should be reduced to a single lane with a path and bike lane. Adam Brookes said that he will put this idea forward for consideration in 2019/20.

d) **Holly Road/New Road Speed Cushions**

The Chairman told the meeting that he had received mixed feedback regarding this traffic calming measure, some residents felt that the installation of three cushions brought vehicles very close to the edge of the road. Adam Brookes said that the introduction of this traffic calming measure was due to be reviewed shortly and the feedback regarding the cushions would be taken into account.

Cllr. Wennington asked for an update on the installation of a crossing on Holly Road and Adam Brookes said he would find out.

e) **Castlefields Way Traffic Calming Scheme**

The Chairman requested a meeting with Adam Brookes and the relevant Borough Cllrs. (himself and Borough Cllrs. J Pinter and S Barnes) to discuss this scheme.

f) **Chapel Lane**

Speed monitoring is being installed on Monday and Adam Brookes is liaising with one of the residents to decide on the best location. The Clerk passed on thanks from a resident for the signs which were recently installed on Chapel Lane.

7.45 pm Adam Brookes and two members of the public left the meeting.

18/111 Integrated Community Management Scheme (PCSO)

The Clerk informed the meeting that T&WC application for parking enforcement went to the Department of Transport on 11th January and they expected to receive a response in the Summer. The next ICM meeting is tomorrow, 17th January, and the Clerk asked councillors to inform her of any issues which needed attention. The Chairman proposed that the parish council extend the ICM partnership scheme with Great Dawley Town Council for another year (1.4.19-31.3.20) at a cost of £7,500. This proposal was seconded by Cllr, B Cooke and it was **RESOLVED** to extend membership of the scheme until 31.3.20. The Clerk was asked to circulate the SLA to councillors.

18/112 Councillors Reports:

Cllr. Cassar reported that she was addressing an issue raised on social media regarding Willow Bank.

Cllr. Onions reported an issue regarding dead fish being left by Horsehay Pool, Cllr. Hopkins said he had reported this matter to the angling association. Cllr. Hopkins reported his concern about the treatment of employees at a local business frequented by many parish residents, Cllr. Pinter will follow this issue up with Suzanne Fisher T&WC Licensing.

Borough Cllr. J Greenaway submitted her report by e-mail and as it related entirely to planning matters it was deferred to item 18/115.

18/113 Local Initiatives:

a) Bridge Road & Horsehay Pool development

The Chairman provided an update from the meeting the previous day, 15th January, between the Chairman, Horsehay ward councillors, representatives from the Friends of Horsehay Pool and Environs Group and representatives from T&WC. Cllrs. Hopkins and Onions will also be meeting with Lucinda Lycett tomorrow, 17th January, regarding the Bridge Road element of the project.

b) Dawley pools & pit mounds proposed local nature reserve

Cllr. Cassar informed the meeting that the LNR had now been given the 'green light' by T&W Council and provided a detailed update of the progress of this scheme and the last meeting which was held on-site on the 30th November 2018. The next meeting, would be on-site on Sunday 10th February for the group to decide on a focal point for the LNR and identify pathways requiring attention. The Chairman highlighted the importance of identifying community leaders who could assist in taking the project forward.

c) School Crossing Scheme at Lightmoor Village Primary School

The Clerk read out an e-mail from The Gorge parish council asking if DHPC would like to contribute to a scheme to provide a school crossing patrol person. After discussion it was agreed that a decision on this matter would be deferred to the February meeting to enable more information to be obtained regarding costs, contributors and numbers of parish pupils attending the school.

18/114 Parish Matters:

a) Idverde grounds and cleansing services contract working group meeting 8.1.19

The minutes of the meeting with Idverde held on the 8th January were reported to the council meeting and a discussion regarding how the new contract would be managed followed. It was agreed to bring the matter back to the February meeting once the issues highlighted had been investigated.

b) Horsehay Pool benches

The Clerk reported that a new bench had been ordered from Options and that once it had been built T&WC were going to install it and at the same time re-install the bench they damaged whilst carrying out repairs to the collapsed reservoir embankment at Horsehay Pool in November.

8.35 pm a member of the public left the meeting.

18/115 Planning Applications:

The meeting considered the following applications:

None.

The following permissions were noted:

TWC/2018/0995 12 Bridge Road, Horsehay, Telford, Shropshire, TF4 2NF. Erection of a two-storey side extension with associated balcony and removal of the existing chimney (amendment to planning approval TWC/2017/0568) (Part-Retrospective).

TWC/2018/0864 1 Ashtree Park, Horsehay, Telford, Shropshire, TF4 2LD. Installation of a dropped kerb, creation of a new access and associated driveway.

TWC/2018/0955 16 St Luke's Road, Doseley, Telford, Shropshire, TF4 3BD. Erection of a replacement single garage.

The following withdrawal was noted:

TWC/2018/0611 Land adjacent Lightmoor View Care Home, Lightmoor, Telford, Shropshire. Outline application for the erection of up to 9no. dwellings with associated access with all other matters reserved.

The December delegated planning application list and Borough Cllr. J Greenaway's report regarding a number of planning matters were noted. The Chairman advised that the parish council should use its right to comment on planning applications sparingly as it is not the planning authority but said that parish councillors were able to comment on applications as themselves without seeking council approval.

18/116 Finance & Administration:

a) Budget Report & Bank Reconciliation

The budget monitoring report and bank reconciliation together with bank statements were tabled and approved.

b) The Following List of Payments and Cheques was Presented for Signature:

<u>Payments for Approval:</u>			£	£	£
Payee/Reason	Chq No	Date	Net	VAT	Total
**Staff Costs - refreshments/ raffle prizes Christmas party	001147	7th Dec 2018	186.29	45.46	231.75
**Dave Heath - entertainer Christmas party	001148	7th Dec 2018	75.00	0.00	75.00
**B Onions - table decorations Christmas party	001149	7th Dec 2018	52.83	0.45	53.28
Unity Trust Bank Charge		31st Dec 2018	18.00	0.00	18.00
Staff Costs - Jan 2019	001150	16th Jan 2019	711.57	0.00	711.57
HMRC Tax & NI - Jan 2019	001151	16th Jan 2019	119.29	0.00	119.29
SCC Pension Fund - Jan 2019	001152	16th Jan 2019	273.26	0.00	273.26
Staff Costs - Travelling Expenses Jan 2019	001153	16th Jan 2019	66.30	1.76	68.06
Information Commissioner - Data Protection Registration	001154	16th Jan 2019	40.00	0.00	40.00
Liquid Net - Web Hosting	001154	16th Jan 2019	41.60	8.32	49.92
St. John Ambulance	001155	16th Jan 2019	64.40	12.88	77.28

Horsehay Village Hall - Room Hire	001156	16th Jan 2019	174.00	0.00	174.00
T&WC Donation to Doctors Houses	001157	16th Jan 2019	1,000.00	0.00	1,000.00
			2,822.54	68.87	2,891.41

****Paid in Dec 2018, retrospective approval in Jan 2019.**

- c) It was **RESOLVED** that Friday 7th June would be the date for the older residents Summer picnic subject to the availability of Horsehay Village Hall. T&WC would cater the event as part of the three-year agreement and St. John Ambulance would be asked to attend and the Clerk will follow up suggestions for the events entertainment.

18/117 Correspondence

- a) Western Power have requested permission to carry out tree pruning in the field bordering the war memorial at Holly Road. Little Dawley. It was **RESOLVED** to grant permission for this work to be done.
- b) As a result of problems Cllr. Onions was sometimes encountering obtaining information from T&WC as she is without internet and e-mail access T&WC have now allocated Cllr. Onions a named officer who will personally deal with any further issues she encounters.

18/118 Items for the next agenda

Bridge Road & Horsehay Pool development
 Local Nature Reserve
 Idverde contract
 Newsletter contributions
 School Crossing Scheme at Lightmoor Village Primary School

Cllr. Scott and Cllr. Pinter briefly left the meeting at 8.54pm and re-entered at 8.55pm.

18/119 Date of the next meeting – Wednesday 20th February 2019 at 7:00pm at Horsehay Village Hall

There being no further business the meeting closed at 8.55 p.m.

Signed: _____

Date: _____

Chairman