

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 17th April 2024 at Horsehay Village Hall
at 7.45pm

PRESENT: Cllrs. K Barnes, Z Hannington, S Heighway, R Mehta, I Preece and S Wennington
Tammy Lockley, Headteacher of Aqueduct Primary School 8.00pm – 8.04pm
Also Present: K Ewence (Clerk)

23/159 Welcome and Introductions

The Chair and Vice-Chair were both absent from the meeting. Cllr. Mehta was nominated and was unanimously elected as Chair and welcomed everyone to the meeting.

23/160 Apologies for Absence

Cllrs. L Parker and B Wennington
Cllr Rogers is on leave of absence until September 2024

23/161 Declarations of Interest and Dispensation Requests

Cllr Barnes – DHLNR
Cllr, Z Hannington – GDTC and L&OPC
Cllr. S Heighway – GDTC and Madeley TC
Cllr. I Preece – GDTC
Cllr. R Mehta – GDTC and L&OPC

23/162 Public Session

No members of the public were present at the meeting.

23/163 Minutes of the Previous Council Meeting

It was **RESOLVED** to approve the minutes of the meeting held on the 20th March 2024 as a true record.

23/164 Councillors Reports

Cllr. Barnes:

- Four volunteers have now been checked by the police to join the Aqueduct and Little Dawley Speedwatch team. Cllr. Barnes is meeting with the police on Friday to explore a location in Little Dawley.

Cllr. Hannington:

- Still waiting for T&WC to place a reflective collar on the bollard installed on the Horsehay bridleway last year. The Chair said he was shortly due to meet with Andrew Careless, T&WC Senior Rights of Way Officer, and would follow the matter up.

Cllr. Preece:

- Local residents continue to raise concerns regarding the application for a change of use for Breffni House, Farm Lane
- Received concerns regarding flooding on Lightmoor Road and parking on Bridge Road, Horsehay

- Raised the matter of the change of use for Aqueduct Surgery. The Clerk said that the outcome of the planning application had yet to be announced.

Cllr. S Wennington:

- Continued to voice concern about the poor condition of the area surrounding the Post Office and Costcutter in Aqueduct. This matter had previously been raised with T&WC by Cllr. Parker, the Clerk will follow this matter up.

Chair:

- Concerns about car racing on the Horsehay bypass are currently being addressed by the Police

23/165 Community Action Team (CAT)

The updated action plan for March 2024 and a new action plan for April 2024 were circulated to Councillors in advance of the meeting and the contents were noted. The Clerk reported that the new CAT contract had commenced on 1.4.24 for 5 years. Although, due to a significant increase in the contract cost, neighbourhood enforcement time had been reduced the Clerk reported that she was still receiving very regular WhatsApp updates from around the Parish and that regular checks of Aqueduct Primary School, play parks and other areas were being maintained. Fly tips, overflowing litter bins etc were also still being regularly reported by the CAT Team. Our neighbourhood enforcement officers have been invited to attend our summer party of 7th June and have accepted. Cllr. Barnes reported that Pageant Drive required a litter pick, the Clerk will contact T&WC to arrange this.

23/166 Aqueduct Primary School

Tammy Lockley, Headteacher of Aqueduct Primary School, mistook the start time for the Annual Parish Meeting as 8pm and entered the meeting. The Chair invited her to address the Parish Council which she did thanking them for their support over the last twelve months and explaining the changes which have and will be occurring due to the school's recent academy status. The Chair thanked Ms Lockley for the update.

Ms. T Lockley left the meeting at 8.04pm.

23/167 Local Nature Reserves (LNRs) in the Parish

a) To consider FoHP&E schemes and funding proposals

In November 2023 the Parish Council agreed to set aside £15,000 from their reserves to commit to future spending on each of the Parish's two local nature reserves. This month the Parish Council had received details from the FoHP&E group of three schemes which the group would like to introduce in 2024.

Details of these schemes, which were circulated to Councillors in advance of the meeting, were considered in detail and a discussion followed as to how these plans may fit in with T&WC's on-going development of Bridge Road, the designation of the LNR etc.

Development of the Bridge Road has been delayed due to the Chairs absence but it was **RESOLVED** to press on and arrange a meeting with Karl Jones from T&WC and update the FoHP&E of this intention.

b) Updates from LNR Friends Groups

Cllr. Barnes provided an update on behalf of Dawley Hamlets LNR:
 - Sad to report that their Smallwoods funding had come to an end

- Madeley Academy students have been carrying out work experience on the LNR

There were no further reports.

23/168 Grant Awarding

The Clerk informed the meeting that no applications had been received. After discussion it was **RESOLVED** that the Friends of DHLNR would submit an application next month.

23/169 Planning Applications:

a) **The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2024/0286	N/A	1 Ruskin Way, Aqueduct, Telford, Shropshire, TF3 1EZ	Erection of a single storey side and rear extension	17/04/2024	09/05/2024
TWC/2024/0281	N/A	17 Pool View, Horsehay, Telford, Shropshire, TF4 2ND	Repair and retiling of existing roof and erection of a replacement retaining wall and timber gate (Retrospective) (Full Planning Application)	16/04/2024	
TWC/2024/0282	N/A	17 Pool View, Horsehay, Telford, Shropshire, TF4 2ND	Repair and retiling of existing roof and erection of a replacement retaining wall and timber gate (Retrospective) (Listed Building Application)	16/04/2024	

b) The following permissions were noted:

Full Granted:

TWC/2024/0173 - Hays Coppice, Wellington Road, Horsehay, Telford, Shropshire, TF4 2PU Erection of an annexe (Retrospective)

TWC/2024/0135 - 5 Frame Lane, Doseley, Telford, Shropshire, TF4 3BQ Erection of a single storey rear extension

23/170 Finance & Administration:

a) **Budget Monitoring Report & Bank Reconciliation Statement**

The Clerk reported that the 2023/24 VAT reclaim had been submitted and a refund of £2,070.47 had been received promptly into the council's bank account on the 10th April. The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were circulated to all Councillors in advance of the meeting.

RESOLVED – to approve the budget monitoring report and bank reconciliation statement.

b) **List of Payments Presented for Approval:**

The Parish Council was asked to consider the following on-line payments presented for approval:

Payee/Reason	Payt Method	Date	Net	VAT	Total
Staff Costs	Bank Transfer	17 April 2024	1,399.87	0.00	1,399.87
HMRC Tax & NI	Bank Transfer	17 April 2024	256.14	0.00	256.14
SCC Pension Fund	Bank Transfer	17 April 2024	479.28	0.00	479.28
Reimbursement Cllr B Wennington & APM Refreshments	Bank Transfer	17 April 2024	58.49	5.83	64.32
SJF Design & Print - S/S 2024 newsletter design and print	Bank Transfer	17 April 2024	512.00	0.00	512.00
D Shinton - S/S 2024 newsletter delivery	Bank Transfer	17 April 2024	450.00	0.00	450.00
SALC - Training Cllr S Wennington and the Clerk	Bank Transfer	17 April 2024	60.00	0.00	60.00
SALC - ALC Affiliation Fees	Bank Transfer	17 April 2024	2,185.57	0.00	2,185.57
Aqueduct Primary School - Replacement defibrilator pads	Bank Transfer	17 April 2024	83.10	0.00	83.10
			5,484.45	5.83	5,490.28

RESOLVED - to approve these payments.

c) Parish Council Insurance Quotations

The councils current three-year insurance policy ends on 31st May 2024. The Clerk submitted a report for councillors to consider quotations from the three main Town and Parish Council insurance companies, Zurich (current insurer), Clear (previously BHIB) and Gallagher (previously Came & Co). The report was issued to Councillors in advance and was discussed at the meeting. As the council has so far had a good experience with our current insurer Zurich and their quotation was significantly lower than the other two it was **RESOLVED** to renew the existing policy and that we would purchase the three-year policy to take advantage of the additional discount which came with it.

23/171 Correspondence

The council received an email from Dave Barnett, T&WC Prosperity & Investment Officer, to ask if we would like our late Cllr. Onions to be considered as a new street name for a development in Horsehay as he had our request from the Council on file from April 2021. In collaboration with a close friend of Cllr. Onions we have submitted her name for consideration.

We received a response to our letter which was sent to Lady Satchwell, Headteacher of Madeley Academy, commending the student who responded to an incident on Castlefields Way, Aqueduct, in March.

23/172 Items for the Next Agenda

None at this time. The Chair asked Councillors to let the Clerk know if they have any suggestions after the meeting.

23/173 Date of the next meeting – this will be the ANNUAL Meeting of the Parish Council on Wednesday 15th May 2024 at Aqueduct Primary School at 7pm.

There being no further business, the meeting closed at 8.19pm.

Signed: _____

Date: _____

Chairman