

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**held on Wednesday 17th July 2024 at Aqueduct Primary School**  
**at 7.00pm**

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**PRESENT:** Cllr. B Wennington (Chair)  
Cllrs. K Barnes (arrived 7.14pm), S Heighway and S Wennington

**Also Present:** Phil Lorenz – T&WC Traffic Engineer  
Angela Porteous – Secretary of the FoHP&E  
Richard Ware – Aqueduct Primary School Governor  
Two members of the public  
K Ewence (Clerk)

**24/40 Welcome and Introductions**

The Chair welcomed everyone to the meeting.

**24/41 Apologies for Absence**

Cllrs Z Hannington, R Mehta and I Preece  
Cllrs Parker and Rogers are on leave of absence until September 2024

**24/42 Leave Of Absence Request**

The Clerk informed the meeting that she had spoken with Cllr. Rogers earlier in the week and that although he was recovering well it is a long process and Cllr. Rogers thought it would be best to request to extend his leave of absence until January 2025. It was **RESOLVED** to grant Cllr. Rogers a leave of absence until January 2025. The Chair reported that he had spoken with Cllr. Parker and she had confirmed that she would be returning in September so there was no requirement to extend her leave of absence.

**24/43 Declarations of Interest and Dispensation Requests**

Chair – DHLNR  
Cllr Heighway – GDTC and Madeley TC

**24/44 Maninplace (Previously Aqueduct Doctors Surgery)**

The Chair informed the meeting that Mr Olver, Chief Executive Director of Maninplace, was due to attend the meeting this evening to provide a progress update, however, Mr Olver had emailed the Clerk on Monday to say that the owner of the property had informed him that Maninplace would no longer be able to occupy the building. It is believed that the building has been given over to another organisation, the Chair said that he is currently following this matter up with T&WC to find out more details.

**24/45 Traffic Calming and Road Safety in the Parish**

The Chair welcomed Phil Lorenz, T&WC Traffic Engineer, to the meeting.  
Mr Lorenz told the meeting that Mr Chris Pearson, T&WC Road Safety and Traffic Engineering Team Leader, should have also been in attendance this evening but is unfortunately unwell, Mr Lorenz will take any questions he cannot answer back to Mr Pearson.

**Lightmoor Road:**

Mr Lorenz explained that the extent of the improvements along this road will depend upon T&WC priorities and funding and whether there will be funding provided by a section 278 agreement, once the proposals are drafted, they will be brought to the

Parish Council. He went on to say that streetlighting would be expensive but T&WC would try to provide a walking area.

**Castlefields Way, Aqueduct:**

Mr Lorenz asked if the Parish Council would be happy to agree to an extension of the 30mph zone on a shorter length of road outside the school and crossing for an 18-month period as evidence shows that drivers are likely to be more compliant on a shorter stretch of road. The Council considered and agreed to the recommendation. Access to speed data is currently not available but Mr Lorenz will chase this up.

**St. Luke's Road, Doseley:**

Mr Lorenz informed the meeting that materials for the St. Luke's Road improvements are on order and contractors will be on site in the Autumn. The traffic regulation order will be advertised in the next 3-4 weeks.

**Sinkhole – St. Luke's Road, Doseley:**

Cllr. Barnes asked if all the work had been completed to repair the sinkhole outside 5a, St. Luke's Road or whether there was more to do? Mr Lorenz said he would ask Adam Brooks, T&WC Service Delivery Manager for Highways, and get back to her.

**Mr Lorenz left the meeting at 7.41 pm**

**24/46 Public Session**

Mr Ware voiced his concern about the Castlefields Way, Aqueduct, speed limit reverting back to 40mph by the play park.

Concerns were raised regarding the Parish Council boundary review draft recommendations which have become available on the T&WC website. The Chair explained that the draft recommendations will not officially be published until Friday and that the final round of the consultation will take place from 19th July until 16th August and the final recommendations will be published on the 6th September 2024. The Chair said that this is all quite rushed considering the findings will not be implemented until May 2027 and as our next meeting is on the 18<sup>th</sup> of September it will mean that the recommendations will be officially published and the final consultation will be closed by then. It was agreed that to enable the Parish Council to submit a response to the draft recommendations an extraordinary meeting would need to be arranged and our comments consolidated and submitted by the deadline date.

An update was requested regarding 113 Holly Road, Little Dawley. The Chair said that although another part-retrospective planning application had been submitted and was in progress, the current enforcement appeal had still yet to be decided.

**24/47 Minutes of the Previous Council Meeting**

It was **RESOLVED** to approve the minutes of the meeting held on the 19<sup>th</sup> June 2024 as a true record.

**24/48 Councillors Reports**

**Cllr. Barnes:**

- The Speed Watch group has now been officially formed, however, there is now a delay in securing a training provider
- A youth has been reported to the police for hanging from the Doseley Road bridge
- Maintenance of the Little Meadow was discussed and it was agreed that the Clerk would get a quote from Idverde and that Cllr. Barnes would secure quotes from Stuart Fletcher and one other; these would be brought back to the next meeting for consideration

**Cllr. S Wennington:**

- Has purchased the reflective cuff ready to be placed on the bollard on the bridleway between Farm Lane and Spring Village in Horsehay

**Chair:**

- The issue of bins on the DHLNR not being emptied has now been resolved by Dave Ottley, T&WC Environmental Locality Officer
- Attended a meeting with Angela Porteous, Secretary of the FoHP&E

**Cllr. Hannington:**

The Clerk said that Cllr. Hannington had submitted the following update:

- The bridleway between Farm Lane and Spring Village in Horsehay is getting really overgrown, she has received complaints from a number of local residents and will be raising the matter at the T&WC cabinet meeting this week
- Andrew Careless has confirmed that work on repairing the pot holes on Hollywell Lane will start next week which is great news
- The Telford Steam Railway has approached Cllr. Hannington regarding funding for their community days, she has supplied them with our grant awarding details and an application form

**Mr Ware and one member of the public left the meeting at 7.55pm**

**24/49 Community Action Team (CAT)**

The updated action plan for June 2024 and a new action plan for July 2024 were circulated to Councillors in advance of the meeting and the contents were noted.

**24/50 Local Nature Reserves (LNRs) in the Parish**

**a) FoHP&E Crocus Extravaganza Project**

The Chair welcomed Angela Porteous, secretary of the FoHP&E to the meeting. Details of the proposed project were circulated to Councillors in advance of the meeting and Ms. Porteous discussed the plans, costs and timescales at the meeting. It was **RESOLVED** that the Parish Council would fund the planting of the crocuses around the southern boundary of the Horsehay Pool area at a cost of £650.

The Chair informed Ms. Porteous that Borough Councillors Raj Mehta and Ian Preece had pledged £500 each from their Pride Funds towards the FoHP&E Gateway Project, Ms. Porteous shared plans for this project at the APM in April. The Borough Councillors combined contribution of £1,000, will be match funded by the Parish Council from reserves as agreed at the November 2023 Council meeting.

**Ms. Porteous left the meeting at 8.13pm**

**b) Updates from LNR Friends Groups**

The Chair and Cllr. Barnes provided an update for the Friends of the DHLNR:

- T&WC have supplied and erected ten bat boxes
  - Bug Life events were being held at Great Dawley Town Hall
  - The fishing pegs and the bridge on the Widewaters Pool have been replaced
  - An 'Adventures in Nature' event will take place on the LNR on the 31<sup>st</sup> August partly funded by a Dawley Hamlets Parish council grant award.
- There were no further reports.

**24/51 Benches in the Parish:**

The recent audit of Parish Council benches and perches, 7 benches and 2 perches in

total, were reviewed and confirmed.

Cllr. Barnes reported that the purchase of a new bench on the green in Little Dawley was being sought by the Unicorn Public House, who would be making a contribution to the cost from funds they had raised. This was discussed and agreed by the Parish Council. Cllr. Barnes will liaise with the Unicorn Public House and T&WC regarding the procurement and placement of the bench and there will be a further update at the next Council meeting.

**24/52 A/W24 Newsletter**

It was **RESOLVED** that the Clerk will circulate a topic list to councillors for comment and that Dylan Shinton will deliver the newsletters.

**24/53 Planning Applications:**

**a) The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
<b>TWC/2024/0375</b>	N/A	Site of Hill Crest, Holly Road, Little Dawley, Telford, Shropshire	Outline application for the erection of 1no. detached dwelling and associated access with all other matters reserved ****AMENDED RED LINE BOUNDARY & PLANS RECEIVED****	09/07/2024	30/07/2024
<b>TWC/2024/0470</b>	N/A	40 St Johns Walk, Lawley Village, Telford, Shropshire, TF4 2FT	Installation of a disabled ramp on front elevation, external lift on rear elevation and the installation of solar panels on rear roof slope (Part-Retrospective)	24/06/2024	15/07/2024

**b) The following permissions were noted:**

**Full Granted:**

**TWC/2024/0336** - The Flowerpots, 16A Frame Lane, Doseley, Telford, Shropshire, TF4 3BQ

Erection of a detached double garage

**TWC/2024/0355** - Greenhurst, 14 St Lukes Road, Doseley, Telford, Shropshire, TF4 3BD

Creation of a hardstanding for parking purposes and erection of a front wall (Retrospective)

**TWC/2024/0414** - 16 Malory Drive, Aqueduct, Telford, Shropshire, TF3 1NW

Erection of a single storey side extension

- c) Following consideration, it was **RESOLVED** that during the summer recess planning decisions should be delegated to the Clerk after consulting with the Chairman.

**24/54 Finance & Administration:**

**a) Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council were asked to consider the latest budget monitoring report and bank reconciliation statement which were circulated in advance of the meeting.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

**b) List of Payments Presented for Approval:**

The Parish Council was asked to consider the following on-line payments presented for approval in advance of the meeting:

Payee/Reason	Payt Method	Date	Net	VAT	Total
Staff Costs - July 2024	Bank Transfer	17 July 2024	1,400.27	0.00	1,400.27
HMRC Tax & NI - July 2024	Bank Transfer	17 July 2024	255.74	0.00	255.74
SCC Pension Fund - July 2024	Bank Transfer	17 July 2024	479.28	0.00	479.28
Staff Costs - August 2024	Bank Transfer	17 July 2024	1,400.27	0.00	1,400.27
HMRC Tax & NI - August 2024	Bank Transfer	17 July 2024	255.74	0.00	255.74
SCC Pension Fund - August 2024	Bank Transfer	17 July 2024	479.28	0.00	479.28
Great Dawley Town Council - Breakfast Club Provision	Bank Transfer	17 July 2024	1,500.00	0.00	1,500.00
T&WC - Summer Party Catering	Bank Transfer	17 July 2024	1,275.00	0.00	1,275.00
S Wennington - Reflective Cuff for Bollard on the Horsehay B'way	Bank Transfer	17 July 2024	3.00	0.00	3.00
			<b>7,048.58</b>	<b>0.00</b>	<b>7,048.58</b>

**RESOLVED** - to approve these payments.

**24/55 Correspondence**

None

**24/56 Items for the Next Agenda**

Invite West Mercia Police

Little Dawley bench

Maintenance of the little meadow next to the war memorial in Little Dawley

**24/57 Date of the next meeting – Wednesday 18<sup>th</sup> September 2024 at Horsehay Village Hall at 7pm.**

There being no further business, the meeting closed at 8.41pm.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chairman**