

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 21st September 2016 at Horsehay Village Hall at 7.00 p.m.

PRESENT Cllr. A. Burford (Chairman)
Cllrs. B. Cooke, Beryl Onions, Jane Pinter, Cathy Salter, C. Tranter,
and A. Scott.

Also Present: Mr. M. Goldstraw (Clerk)
Seven members of the public.
Borough Councillor Jayne Greenaway
Two PCSOs

16/55 Chairman's Opening Remarks

The Chairman welcomed all to the meeting and, addressing the members of the public, stated that he was aware that there were two local issues; he outlined the procedures of the public session and that he proposed to look at the housing issues on Frame lane. The matters relating to the footpath from Bridge Road to the Travelers Joy would be dealt with on the agenda.

16/56 Apologies

There were no apologies however, the Chairman announced that the Council had received two resignations from the Office of Parish Councillor, one from Cllr. Andy Chetwood and one from Cllr. Mike Phillips. Two casual vacancies were therefore declared, one for the ward of Aqueduct and one for the ward of Dawley Hamlets.

Members expressed their sorrow at the loss of the two Councillors.

The Clerk reminded the Meeting of the due process and stated that the appropriate notices would be placed on-line and on notice boards the following day along with notice to the Borough Council's Electoral Services.

Courtesy apologies were received from Borough Councillor Clive Mollett.

16/57 Declarations of Interest and Dispensation Requests

There were no declarations.

16/58 Public Session

Borough Councillor Jayne Greenaway gave an update on a public meeting held to discuss the housing development at the David Wilson site at Frame Lane. The planning application had been "green carded".

Cllr. Mrs. Onions reported possible traffic counts and photographs of traffic at Frame Lane.

The Chairman thanked both Councillors for their efforts to assist in the matter.

Concerns were raised about the development at Farm Lane, especially the apparent height and proximity of the ground works in relation to the cottages

on New Row. Details of the development was discussed along with supervision, or lack of it, by planning. The Clerk was asked to write to the planning department passing on concerns over the supervision of the development.

The Clerk informed all present that the Borough Council were asking for suggestions for a street name for the development.

Damage to a bollard at Frame Lane was reported. Borough Councillor Jayne Greenaway agreed to report it to the Borough Council.

16/59 Borough Councillors Reports

Cllr. Jane Pinter gave a report on the “ward walk” carried out by herself and the Chairman at Aqueduct.

Details of the application for an extended hours license by The Unicorn Inn were discussed and the Meeting was informed of a public consultation over development of the Red Lion site in Little Dawley.

Details of proposed action by Borough Traffic Officers to look into possible speeding traffic on Castlefields Way were given and Members were informed that Cllr. Pinter had visited the recycling centre at Horton Wood.

16/60 Police Session

There were no issues to report.

The Meeting discussed local incidents of “cash for crash” scams.

Details of proposals for mobile police stations at Post Offices were provided.

7:45 p.m. the officers left the meeting after being thanked by the Chairman.

16/61 Minutes of the previous meeting

The Minutes of the Meeting held on 20th July 2016 were approved as a true record and signed by the Chairman.

16/62 Footpath Bridge Road to Travelers Joy

The Chairman summarised action taken to date by the Parish Council and it was agreed by all that the agreed alternative route had not come to fruition yet residents could see no justification for its closure.

The Chairman suspended Standing Orders to receive a report from resident Mr. Dave Hopkins.

Mr. Hopkins provided the Council with a full report of his discussions with the Borough Council along with evidence of the use of the path over many years.

Following discussion Mr. Hopkins stated that he hoped that the Parish Council would state quite specifically that it withdraws its support for the proposed diversion and seeks a reinstatement of the original route.

The Chairman reinstated Standing Orders

Following further discussion, the Chairman stated that he felt that there had been a breach of faith over the agreement to divert the route, the old route had been made unusable with no alternative being created. The Chairman proposed that the Council should reverse its position at call for a reinstatement of the original route. Following a vote, it was RESOLVED that the Parish Council formally withdraws its support for the proposed diversion and seeks a reinstatement of the original route.

The Chairman asked if Mr. Keith Harris, Borough Officer could be invited to attend a meeting of the Council to discuss the matter further.

8:11 p.m. Cllr. Jayne Greenaway and the members of the public left the meeting.

16/63 Parish Matters

a) Christmas Event

It was RESOLVED to ask String of Pearls to provide entertainment at the Christmas Buffet.

The Clerk tabled a draft copy of the Newsletter and further content and changes were agreed.

Cllr. Mrs. Onions was asked to provide the table decorations and graciously agreed.

b) Targeted Neighborhoods

The Chairman reported that unfortunately the areas looked into in the Chain Makers Gate area had turned out to be almost without exception under private ownership with nothing in the Public Realm. It was therefore agreed that no action could be taken although there were some footpaths in poor condition which could possibly be looked at.

Cllr. Scott asked if the Parish Council could invite the Borough to provide an estimate of the cost of such work. The Chairman responded by stating that he and Cllr. Pinter were looking into the use of some of their Ward Pride Funding to address the problem and would report back at the next meeting.

c) Community Gardening Scheme

The Chairman introduced the possibility of being helpful to the community by providing a Community Gardening Scheme. Details of the scheme already provided by Great Dawley Town Council were tabled and the matter was discussed. It was agreed to request feedback from residents via the newsletter.

d) Unicorn Inn – Licensing application

It was noted that the application had been withdrawn.

16/64 a) Planning Applications

The following applications were considered:

TWC/2016/0831 Elmwood, Spring Village, Horsehay. Felling of one Ash tree. There were no comments.

- TWC/2016/0829 15 Spring Village, Horsehay. Erection of single storey rear extension. There were no comments.
- TWC/2016/0778 Land adjacent The New Bungalow, Frame Lane, Doseley. Erection of one bungalow. There were no comments.
- TWC/2016/0742 9 New Row, Spring Village, Horsehay. Replacement of two doors on front elevation. There were no comments.
- TWC/2016/0721 5 New Row, Spring Village, Horsehay. Removal of section of boundary wall (Retrospective). There were no comments.

The following permissions were noted:

- TWC/2016/0656 The Garage, Lightmoor Road, Lightmoor. Erection of a single garage.
- TWC/2016/0602 109 Majestic Way, Aqueduct. Trimming of one Oak tree by 30% overall in the rear garden.
- TWC/2016/0546 24 Pool View, Horsehay. Removal of a portion of the existing boundary wall at the front of the house (Retrospective).
- TWC/2016/0652 The Lilacs, 22 Horsehay Common, Horsehay. Felling of 3no. Sycamore (T11, T16 and T23), 1no. Willow (T2) and 1no. Mountain Ash trees (T7), prune to reduce spread and height to 1no. Oak (T4), 2no. Mountain Ash (T6 and T10), 1no. Pear tree (T17) and 2no. Sycamore trees (T22 and T24), remove lateral branches overhanging neighbouring garage and reduce height to 1no. Oak (T8) and 1no. Horse Chestnut Trees (T9), reduce by 15 foot to 3no. Fir trees (T12, T13 and T14) and reduce and remove 1no. large lateral branches to 2no. Sycamore trees (T20 and T21).
- TWC/2016/0721 5 New Row, Spring Village, Horsehay. Removal of section of boundary wall (Retrospective).
- TWC/2016/0696 8 Willow Bank, Aqueduct. Erection of a single storey side and rear extension and installation of a dropped kerb.

Withdrawn:

- TWC/2016/0634 8 New Row, Spring Village, Horsehay. Erection of a front porch, single storey side and rear extension and first floor rear extension (Full Planning Application).
- TWC/2016/0635 8 New Row, Spring Village, Horsehay. Erection of a

front porch, single storey side and rear extension and first floor rear extension (Listed Building Application).

b) The following matters were dealt with under delegated powers during August:

- TWC/2016/0696 8 Willow Bank, Aqueduct. Erection of a single storey side and rear extension and installation of a dropped kerb. There were no comments.
- TWC/2016/0656 The Garage, Lightmoor Road, Lightmoor. Erection of a single garage. There were no comments.
- TWC/2016/0652 The Lilacs, 22 Horsehay Common, Horsehay. Felling of 3no. Sycamore (T11, T16 and T23), 1no. Willow (T2) and 1no. Mountain Ash trees (T7), prune to reduce spread and height to 1no. Oak (T4), 2no. Mountain Ash (T6 and T10), 1no. Pear tree (T17) and 2no. Sycamore trees (T22 and T24), remove lateral branches overhanging neighbouring garage and reduce height to 1no. Oak (T8) and 1no. Horse Chestnut Trees (T9), reduce by 15 foot to 3no. Fir trees (T12, T13 and T14) and reduce and remove 1no. large lateral branches to 2no. Sycamore trees (T20 and T21). There were no comments.
- TWC/2016/0667 Doseley Works, Doseley, Variation of condition 31 of TWC/2012/0650 to allow full completion of the development, including occupation of all dwellings without the need to provide a secondary access point onto Lightmoor Way.

COMMENT

Dawley Hamlets Parish Council objects to the proposals and would ask the Planning Authority to note that in the original planning approval, a proportion of properties were supposed to use the access point of St. Luke's Road with the remaining properties separated off to use the quite separate access point at the Horsehay by pass; we believe that this formal agreement should not be allowed to be forgotten and must be retained. In addition, we believe that more account should be taken of traffic calming and widened footpaths, (something which appears to have been ignored). St Luke's Road is a picturesque part of the Parish and is extremely narrow at many points of its route. It suffers from an increasing amount of traffic both domestic and commercial and residents have concerns over speed and safety issues. There is strong feeling amongst residents over the fact that in these proposals there will only be one access point on to St Lukes Road rather than the original intention of two access points including one through Lightmoor Village (a route which from the outset was promised by the Bournville trust in all early consultations). The local roads, restricted points along those roads cannot be expected to cope with the expected amount of extra traffic. We strongly oppose this application.

16/65 Accounts

RECEIPTS & PAYMENTS - It was **RESOLVED** that these be approved and paid as tabled.

STATEMENTS 86 & 87 Royal Bank of Scotland along with reconciliation were tabled and approved.

External Audit Report

The Clerk reported that the External Audit report stated that *“On the basis of our review of the Annual return, in our opinion the information in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”*

There were no matters not affecting the opinion of the External Auditor. The Clerk was thanked for steering Council through the audit process.

Budget Process – Preliminary Discussion

The Chairman proposed that at the next meeting, Council looks at what it has committed to and any proposed additions or matter which members wish to draw to the attention of the Council which may affect the budgets and then after the October discussion, Council could look at a detailed budget proposal at the November meeting for approval.

The Clerk tabled a quote for the repair of the cross and plaque on the War Memorial in the sum of £1589.00. It was **RESOLVED** that the quote be accepted and that the contractor be commissioned to carry out the work.

16/66 Correspondence

T&WC	BACS Payment Advice – Contribution from Borough Council towards PET £6’875.00.
T&WC	Local Development Orders – noted.
Seniors Gym Club	Letter of thanks for the grant.
RAF Association	Invitation to Battle of Britain Service. Noted.
Walkabout Wrekin	Letter of thanks for grant.
T&WC	Temporary footpath closure order. Footpath between St.Lukes Road and Harding Wood Doseley. Noted.

16/67 Matters for the next agenda.

Traffic Management Liaison – officers to attend October meeting of Council.
Footpath Bridge Road to Travelers Joy, Newsletter distribution (possible

Royal Mail), Council's Budgets and Gardening Scheme.

16/68 Date of the next Meeting of Council – Wednesday 19th October 2016 at Horsehay Village Hall at 7:00 p.m.

There being no further business, the meeting closed at 8:52 p.m.

**Signed.....
Chairman**

Date.....

**PAYMENTS AND RECEIPTS
FOR CONSIDERATION COUNCIL MEETING
21st September 2016**

PAYMENTS MADE – JULY & AUGUST (* = August payments)

	Amount	Chq. No.	VAT	TOTAL
T&WC – Catering	1512.50	000862	302.50	1815.00
JMB Landscapes – Gds Maint	60.00	000863	----	60.00
JMB Landscapes – Gds Maint	60.00	000864	----	60.00
JMB Landscapes – Gds Maint	190.00	000865	----	190.00
}	678.28	000866	----	678.28
Staff Costs	98.20	000867	----	98.20
}	256.15	000868	----	256.15
B. Onions – Reimbursement	28.75	000869	4.75	33.50
M.G. – Travel	16.05	000870	0.55	16.60
M.G. – P&PC	36.24	000871	5.96	42.20
*	000872	----	678.08	
CANCELLED CHEQUE	0.00	000873	----	0.00
*Staff Costs	98.40	000874	----	98.40
*	256.15	000875	----	256.15
Seniors Gym Club – Grant	200.00	000876	----	200.00
Walkabout Wrekin – Grant	100.00	000877	----	100.00
Home Start T&W – Grant	200.00	000878	----	200.00
WT VIP Group – Grant	50.00	000879	----	50.00
Telford Chin Woo – Grant	200.00	000880	----	200.00
BVT – Grant	<u>200.00</u>	<u>000881</u>	<u>----</u>	<u>200.00</u>
	<u>4918.80</u>		<u>313.76</u>	<u>5232.56</u>

ACCOUNTS TO BE PAID – SEPTEMBER

	Amount	Chq. No.	VAT	TOTAL
Mazars LLP – Audit	200.00	000882	40.00	240.00
T&WC – PET (May to Sept)	10416.67	000883	----	10416.67
JMB Landscapes – Gds Maint	60.00	000884	----	60.00
JMB Landscapes – Gds Maint	60.00	000885	----	60.00
JMB Landscapes – Gds Maint	60.00	000886	----	60.00
M.G.– Office Exp	319.00	000887	----	319.00
}	678.28	000888	----	678.28
Staff Costs	98.20	000889	----	98.20
}	256.15	000890	----	256.15
M.G. – Travel	21.10	000891	0.72	21.82
M.G. – P&PC	<u>3.30</u>	<u>000892</u>	<u>----</u>	<u>3.30</u>
	<u>12172.70</u>		<u>40.72</u>	<u>12213.42</u>

RECEIPTS

Opening Balance	£52'764.44
Precept	£35'000.00
Bank Interest/Dividend	£9.86
Misc. Receipts	£0.00
Customs VAT	<u>£385.79</u>
	<u>£88'160.09</u>

Bank Balance	£73'412.05	Receipts	£88'160.09
Less u/p chqs	£400.00	less p'mts	£15'148.04
Less a/c to be pd	<u>£12'213.42</u>		<u>£12'213.42</u>
	<u>£60'798.63</u>		<u>£60'798.63</u>

Signed

Responsible Financial Officer

Signed

Chairman