

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 16th November 2016 at Horsehay Village Hall at 7.00 p.m.

PRESENT Cllr. A. Burford (Chairman)
Cllrs. B. Cooke, Beryl Onions, Jane Pinter, Cathy Salter, A. Scott and
C. Tranter.

Also Present: Mr. M. Goldstraw (Clerk)
Six members of the public.
PCSO Sarah Houlston
Clare Turner (Clerk to Great Dawley Town Council)
Borough Councillor Jayne Greenaway
Catherine Ashley (Bournville Trust)
Mary Thomas (T&WC)

16/86 Chairman's Opening Remarks

The Chairman welcomed all to the meeting, outlined the agenda and introduced the officers from the Borough Council and BVT who had attended to provide information and answer questions on the proposed development of the Red Lion at Holly Road.

The Chairman also stated that the Council would be talking about the proposed gardening scheme and shared PCSO scheme and the Clerk to GDTC was in attendance to provide details of the Great Dawley gardening scheme and to provide an update on the proposed PCSO partnership scheme.

The Chairman proposed that Council did not hold a meeting in December outlining the reasons for the proposal; members were content that no meeting should be held during the month of December.

16/87 Apologies

All members being present, there were no apologies.

16/88 Declarations of Interest and Dispensation Requests

There were no declarations.

16/89 Development at Red Lion – Bromford Housing

The two officers gave details of the proposed development which was to be for disability assisted living and answered questions which mainly related to concerns over traffic movements and car parking and of the presence of Japanese Knotweed on the site.

The Chairman stated that he welcomed Bromford's involvement in the scheme and the way in which they intended to handle the development; he stated that the Council were aware of two concerns, that of Japanese Knotweed and one of pedestrian access from Holly Road (details of the Council's concerns were tabled).

The officers answered several questions including concerns over construction

traffic, access to the site, Japanese Knotweed, and car parking facilities; where questions could not be directly answered, the officers promised to provide the relevant answers via the Clerk and Chairman.

The Chairman summarised the feelings of the meeting which were of general support for the proposals and thanked the officers for attending the meeting.

7:24 the two officers and five members of the public left the meeting.

16/90 Public Session

Mr. Hopkins brought to the attention of the Council the fact that the bollards on Farm Lane had been replaced but expressed the concern that they had been set into tarmac instead of the surrounding brick paviers. Borough Cllr. Jayne Greenaway commented that although they were not as attractive as before, they had at least been replaced and the road was once more closed off.

Concern was raised over bushes and trees growing over street lamps. The Chairman asked that, in the first instance such concerns be passed directly to the Borough Council as it was they who were responsible for street lighting in the Parish.

Cllr. Mrs. Onions reported that the overgrown direction sign at bridge road had been cleared (by the Parish Environmental Team).

It was noted that several projects had been completed successfully by the PET and the Clerk was awaiting details and photographs so that they could be placed on the Council's social media site.

16/91 Police Session

No officers were present.

16/92 Community Gardening Scheme & PCSO Liaison Community Gardening Scheme

The Chairman introduced Clare Turner, Clerk to Great Dawley Town Council who provided details of the scheme run by GDTC and answered several questions.

Following discussion, the Chairman proposed that DHPC support the scheme in principle and explore the viability of the scheme along with associated costs so that a report can be put to the Council for consideration.

PCSO Liaison

Ms. Turner stated that she had been in touch with T&WC's liaison officer and was waiting to set up a meeting with the police; when a meeting had been arranged, DHPC would be invited.

8:02 p.m. Ms. Turner left the meeting after being thanked by the Chairman for her attendance.

16/93 Borough Councillors Reports

Cllr. Jayne Greenaway provided a report on the Farm Lane drainage scheme and details of a collision between a motorist and runner on the St. John's Walk shared space scheme stating that she had spoken to the developers who had expressed a willingness to adjust the layout of the scheme to facilitate safer access to all.

Cllr. Greenaway provided details of her Ward Funding expenditure.

Cllr. Jane Pinter reported on Borough Council Surgeries and on Ward Walks.

8:17 Borough Cllr Jayne Greenaway left the meeting.

16/94 Minutes of the previous meeting

The Minutes of the Meeting held on 19th October 2016 were approved as a true record and signed by the Chairman.

16/95 Parish Matters

a) Targeted Neighborhoods

The Chairman reminded the meeting that it was agreed in principle at the previous meeting that the parish would contribute to the project to improvements to footpaths at Beedles Close and Castlefields Way and reported that the Borough Council had agreed to fund the project in the sum of £2800 and were looking for a matched contribution from the parish Council with the work to commence in the Spring. Following discussion, it was RESOLVED to match fund the improvement work to the footpaths in Beedles Close and Castlefields Way in the sum of £2800.

b) Footpath Bridge Road to the Travelers Joy

No response had been received from Mr. Careless.

The Chairman outlined the response from the planning Enforcement Officer which stated that it was not possible to prevent a blocking of the footpath by using the planning rules. A more positive route was to peruse the legal route of petitioning for a recognition of the route as a right of way on the definitive map.

16/96 a) Planning Applications

The following applications were considered:

TWC/2016/1053 20 Garbett Road, Aqueduct. Felling of one Field Maple.
There were no comments.

TWC/2016/1043 9 St Luke's Road, Doseley. Resubmission of
TWC/2016/0402 to extend side extension. There were
no comments.

TWC/2016/1021 1 Elvin Close, Horsehay. Conversion of garage to a
habitable room (Retrospective). There were no
comments.

TWC/2016/0998 17 Sceptre Close, Aqueduct. Erection of a two-storey

side extension and single storey front extension. There were no comments.

The following permissions were noted:

TWC/2016/0878 2 Elvin Close, Horsehay. Erection of a chimney on side elevation.

TWC/2016/0829 15 Spring Village, Horsehay. Erection of single storey rear extension.

TWC/2016/0943 12 Frame Lane, Doseley. Erection of single storey rear extension.

b) To consider delegated powers during December

Following discussion, it was RESOLVED that during the recess planning decisions should be delegated to the Clerk after consulting with the Chairman.

16/97 Budget & Precept

Budget

The Clerk tabled a draft budget for the year 2017/18 along with full historical information to allow members to make an informed decision on the budget and precept.

The Meeting discussed the budgets for the PCSO scheme. The Chairman stated that the most transparent way to deal with funding the PCSO would be to allocate the full amount of £7'500 to each year. This was agreed.

It was agreed that the Targeted Neighbourhood funding along with the funding of regular environmental maintenance including the PET scheme should be budgeted for but the Community Schemes would be absorbed without raising the precept.

Following discussion, it was RESOLVED that a budget of £77500 should be set. [In favour; Cllr. A. Burford (Chairman), Cllrs. B. Cooke, Jane Pinter, Cathy Salter and C. Tranter. Against: Cllrs. B. Onions and A. Scott]

Precept

Following discussion, it was RESOLVED that a precept of £77500 should be raised. [In favour; Cllr. A. Burford (Chairman), Cllrs. B. Cooke, Jane Pinter, Cathy Salter and C. Tranter. Against: Cllrs. B. Onions and A. Scott]

16/98 Accounts

December payments relating to the Senior Citizens Christmas Buffet

The Chairman proposed that the following payments, yet unknown, which were due to be paid in December by the Clerk be approved for payment by way of reimbursement to the Clerk in December and subject to retrospective confirmation at the January meeting of the Council.

Payment to the entertainers "String of Pearls" £200.00.

Payment of catering supplies for wine and sundries (yet unknown but in previous years around the £200 to £260 mark). It was **RESOLVED** that payments should be made in December and retrospectively approved in January.

RECEIPTS & PAYMENTS - It was **RESOLVED** that these be approved and paid as tabled.

STATEMENTS 89 Royal Bank of Scotland and 5 & 6 unity Trust along with reconciliation were tabled and approved.

16/99 Correspondence

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|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| WTC | Mayor's carol service 11 th December – Noted. |
| T&WC | Confirmation that the suggestion to name street at the land adjacent Windermere House Farm Lane William Ball Drive, as put forward by Cllr. Mrs. Onions had been accepted. |
| BT | Consultation on proposed removal of public payphone from Pageant drive aqueduct. Noted. |
| St. John Ambulance | Confirmation of first aid cover at the Senior Citizen's Christmas Buffet (£66.24). |
| T&WC | Notification of resurfacing at brick Kiln lane. |
| T&WC | Notification of several projects undertaken by the PET Team. |
| Salop Pension Scheme | Actuarial Valuation. Noted. |

16/100 Matters for the next agenda.

Community Gardening Scheme, PCSO liaison and Traffic liaison.

16/101 Date of the next Meeting of Council – Wednesday 18th January 2017 at Horsehay Village Hall at 7:00 p.m.

There being no further business, the meeting closed at 8:59 p.m.

Signed.....
Chairman

Date.....

**PAYMENTS AND RECEIPTS
FOR CONSIDERATION COUNCIL MEETING
16th November 2016**

PAYMENTS MADE – OCTOBER

	Amount	Chq. No.	VAT	TOTAL
Unity Trust – Bank Charges	18.00	DD	----	18.00
M.G. – P&PC	10.13	000893	0.71	10.84
JMB Landscapes – Gds Maint	140.00	000894	----	140.00
Madeley Print – Newsletters	500.00	000895	----	500.00
JMB Landscapes – Gds Maint	60.00	000896	----	60.00
Mid News Assoc – Distribution	61.12	000897	12.22	73.34
Dylan Hartley – WMM Cross	1589.00	000898	317.80	1906.80
}	678.08	000899	----	678.08
Staff Costs	98.40	000900	----	98.40
}	256.15	000901	----	256.15
M.G. – Travel	28.57	000902	0.98	29.55
JMB Landscapes – Gds Maint	60.00	000903	----	60.00
	<u>3499.45</u>		<u>331.71</u>	<u>3831.16</u>
Bank Transfer				
DHPC - Bank Transfer	30000.00	000904	----	30000.00

ACCOUNTS TO BE PAID – NOVEMBER

	Amount	Chq. No.	VAT	TOTAL
JMB Landscapes – Gds Maint	60.00	000905	----	60.00
}	678.28	000906	----	678.28
Staff Costs	98.20	000907	----	98.20
}	256.15	000908	----	256.15
M.G. – P&PC	69.00	000909	----	69.00
M.G. – Travel	30.49	000910	1.04	31.53
*	678.08	000911	----	678.08
*Staff Costs	98.40	000912	----	98.40
*	256.15	000913	----	256.15
	<u>2224.75</u>		<u>1.04</u>	<u>2225.79</u>

*** Payments to be made in December**

RECEIPTS

Opening Balance	£52'764.44
Precept	£70'000.00
Bank Interest/Dividend	£19.49
Misc. Receipts	£6875.00
Customs VAT	<u>£385.79</u>
	<u>£130'044.72</u>

Bank Balance	£99'312.10	Receipts	£130'044.72
Less u/p chqs	£460.00	less p'mts	£31'192.62
Less a/c to be pd	<u>£2'225.79</u>		<u>£2'225.79</u>
	<u>£96'626.31</u>		<u>£96'626.31</u>

Signed

Responsible Financial Officer

Signed

Chairman