

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 16th March 2016 at Horsehay Village Hall at 7.00 p.m.

PRESENT Cllr. A. Burford (Chairman)
Cllrs. B. Cooke, Beryl Onions, Jane Pinter, Catherine Salter, A. Scott
and C. Tranter.

Also Present: Mr M. Goldstraw (Clerk)
Cllr. Clive Mollett (Borough Councillor)
One member of the public.

15/136 Chairman's Opening Remarks

The Chairman welcomed all to the meeting.

15/137 Apologies

Apologies were received and accepted from Cllrs. A. Chetwood and M. Phillips.

Courtesy apologies were received from Borough Councillors Steve Barnes and Jayne Greenaway.

15/138 Declarations of Interest and Dispensation Requests

There were no declarations.

15/139 Public Session

No matters were raised.

15/140 Borough Councillors Reports

Cllr. Clive Mollett reported that he had spoken to Keith Harris (Traffic Officer) on matters relating to Woodhouse Lane and was awaiting a response. He had also spoken to officers in regard to the SIDs.

The Chairman was pleased that progress was being made and thanked Cllr. Mollett.

Cllr. Tranter commented on the work which had been done around the Pool and thanked Cllr. Greenaway stating that it was an example of a Conservative Borough Councillor and a mixed Parish Council working together to make things happen. Council passed its thanks on to Cllr. Greenaway.

Cllr. Pinter gave a progress report.

15/141 Police Session

There were no officers present, the matter was put into abeyance in case an officer should arrive later in the meeting.

15/142 Minutes of the previous meeting

The Minutes of the Meeting held on 17th February 2016 were approved as

a true record and signed by the Chairman.

15/143 Parish Environmental Team

The Chairman gave details of the Meeting held with Phil Pritchard on Thursday 26th February.

Members discussed the work schedule and suggestions were tabled for the Clerk to pass on to the Borough's Public Realm Officer.

The Clerk tabled a Press Release from the Borough Council.

15/144 Date of the Annual Parish Meeting

Following discussion, it was RESOLVED that the Chairman should call the Annual Parish Meeting for 7:00 p.m. on Wednesday 20th April (to be followed by the Parish Council Meeting).

It was agreed that Alison Teece, Vulnerable persons Officer of the Shropshire Fire and Rescue Service should be invited to speak at the Annual Parish Meeting.

7:36 p.m. Borough Cllr Clive Mollett left the meeting.

15/145 Parish Matters

a) Summer Event

The Clerk tabled three quotes for the catering [Members did not know the identity of the firms submitting each individual quote].

Caterer A quoted £1367.50; Caterer B quoted £1567.50 and Caterer C quoted £2850.00. The Clerk confirmed that all caterers met the specification and had satisfied him that they conformed to food hygiene regulations etc.

Members discussed the tabled quotes. Quote C was immediately dismissed and the Clerk then felt it appropriate to advise members that one of the remaining firms was T&WC (the actual firm was not at that stage revealed) and that if members wished to do so they could take into account the fact that any profit from the T&WC fees would be ploughed back into the Community. Following discussion, it was decided that as the difference between the remaining quotes was only £200, regardless of whether the Borough was dearer or cheaper, this should not prevent Council from choosing a public sector company over a private company. Members were content to award the contract to the Borough Council, as a company whose profits were returned to the community.

It was RESOLVED to appoint T&WC as caterers for the event.

The Clerk then revealed the fact that Caterer B was T&WC and they had quoted £1567.50. The Meeting was content that it had made an informed and proper decision.

Cllr. Mrs Onions agreed to provide the table decorations and was thanked for

her generous offer.

b) Newsletter

The Clerk tabled a draft newsletter which, after requests to include Members photographs in the contact details and other minor amendments was approved.

Members discussed difficulties with distribution and it was agreed that some voluntary assistance would be provided where necessary.

c) Aqueduct Bridge

There was nothing to report.

d) Noise Pollution – Waste Transfer Station Lightmoor

The Chairman informed the Meeting that Borough Members had had a meeting with Officers to discuss the matter. The Meeting was informed that the Company were looking to relocate to another site. Details of the concerns over noise were tabled and members of the public had been asked to keep noise diaries. The contact and conduit was to be Cllr. Jane Pinter.

e) Facebook (Administration and Media Policy)

Cllr. Cooke reported the successful launch of the Council's Facebook Page which had immediately proved to be popular. A discussion was held on how the page security had been set up and members were content.

Cllr. Cooke was thanked for setting up the page.

15/146 Planning Applications

The meeting considered the following applications:

- | | |
|---------------|--|
| TWC/2016/0212 | Site of 14 Myford, Horsehay. Erection of one dwelling. There were no comments. |
| TWC/2016/0191 | Travellers Joy, Woodhouse Lane, Horsehay. Crown reduction by 3m to one Birch tree, crown lift to 3.5m to one. Cherry tree, reduction in height by 6m to four Conifer trees. There were no comments. |
| TWC/2016/0189 | The Orchard, 30 Horsehay Common, Horsehay. Erection of oak framed orangery following demolition of existing conservatory. There were no comments. |
| TWC/2016/0180 | Land adjacent Acorn Cottage, 36 Lawley Gate, Lawley. Reserved matters application for the erection of one detached dwelling with integral garage and access (pursuant to outline TWC/2014/0081). There were no comments. |
| TWC/2016/0175 | Fig Tree Cottage, Farm Lane, Horsehay. Erection of a single storey rear extension, following demolition of existing conservatory. There were no comments. |

The following permissions were noted:

- TWC/2015/1065 10 St Lukes Road, Doseley. Erection of a two storey side extension.
- TWC/2016/0006 103 Holly Road, Little Dawley. Change of use of retail unit (use class A1) to mixed use of retail (use class A1) hot food takeaway (use class A5).
- TWC/2016/0007 103 Holly Road, Little Dawley. Display of two non illuminated fascia signs.
- TWC/2016/0079 The Old Vicarage, St Lukes Road, Doseley. Erection of a single storey rear extension.

15/147 Accounts

RECEIPTS & PAYMENTS - It was **RESOLVED** that these be approved and paid as tabled.

STATEMENTS 80 & 81 Royal Bank of Scotland along with reconciliation were tabled and approved.

Bank Accounts

The Meeting signed the appropriate documents for the Unity Trust Bank but it was agreed to delay the application until the new financial year.

Chairman's Allowance

The Clerk informed the Chairman that, out of the budgeted amount of £500, a total of £115 .93 had been spent to date. (£100.93 on flowers and cards for retiring members - those who lost their seats at the last election - and £15 for glass hire for the Christmas Party). This left a balance of £384.07 available. The Chairman was asked how he wished to deal with the remaining balance.

The Chairman informed the Meeting that he did not wish to avail himself of the balance which could be returned to Council's general fund.

Grants

The Meeting considered the following grant applications:

Dawley Baptist Church Tuesday Fellowship

Cllr. Jayne Pinter proposed that a grant of £100 be awarded; seconded by Cllr. Cooke it was **RESOLVED** that a grant of £100 be awarded.

Age UK Shropshire Telford & Wrekin

Cllr. Jayne Pinter proposed that a grant of £50 be awarded; seconded by Cllr. Cooke it was **RESOLVED** that a grant of £50 be awarded.

Friends of Telford Town Park

Cllr. Jayne Pinter proposed that a grant of £50 be awarded; seconded by Cllr. Cooke it was **RESOLVED** that a grant of £50 be awarded.

Horsehay Youth Fund (via Horsehay Methodist Trust Account)

Cllr. Jayne Pinter proposed that a grant of £150 be awarded; seconded by Cllr. Cooke it was RESOLVED that a grant of £150 be awarded.

15/148 Correspondence

Royal Bank of Scotland Changes to bank fees. Noted. This would not affect the Council's Account.

Mazars LLP Annual Audit Forms. Noted.

HMRC Yearend procedural notes. Noted.

15/149 Matters for the next agenda.

Bus Stop signage.

15/150 Date of the next Meeting of Council

Wednesday 20th April 2016 immediately following the Annual Parish Meeting (which will commence at 7:00 p.m.) at Horsehay Village Hall.

There being no further business, the meeting closed at 8:40 p.m.

**Signed.....
Chairman**

Date.....