

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 18th January 2017 at Horsehay Village Hall at 7.00 p.m.

PRESENT Cllr. A. Burford (Chairman)
Cllrs. B. Cooke, D. Hopkins, Beryl Onions, Jane Pinter, Cathy Salter,
A. Scott and B. Wennington.

Also Present: Mr. M. Goldstraw (Clerk).
Three members of the public.
PCSO Sarah Houlston and Naomi Heales.
Borough Councillor Jayne Greenaway.
Borough Councillor Raj Mehta.

[Cllrs D. Hopkins and B. Wennington signed their Declarations of Office prior to the commencement of the meeting.]

16/102 Chairman's Opening Remarks

The Chairman welcomed all to the meeting and gave a special welcome and introduction to newly elected Members Cllrs. David Hopkins and Bob Wennington stating that he hoped they would have an enjoyable and productive term of office.

The Chairman also welcomed Borough Councillor Raj Mehta.

16/103 Apologies

Apologies were received and accepted from Cllr. Tranter.

16/104 Declarations of Interest and Dispensation Requests

There were no declarations.

16/105 Police Session

PCSO Sarah Houlston gave a report and took note of issues raised.

The Chairman provided details of the progress of the PCSO liaison meeting between the Parish Council and Great Dawley TC. PCSO Houlston noted the planned joint initiative and reminded all that as well as any local initiatives, the Policing Team were all one team and would be available to all.

Contact details (101 extension 5048) for the local PCSOs were provided and it was agreed that details would be sent to the Clerk for inclusion on social media. The officers were looking into local surgeries.

7:15 p.m. the officers left the meeting after being thanked by the Chairman for their attendance.

16/106 Public Session

No matters were raised though it was noted that those in attendance were waiting for the agenda item about the issue with the footpath at Bridge Road.

16/107 Traffic Liaison – Borough Officer to attend

No officer was present. The Chairman agreed to move to the next item of business and return to Traffic Liaison should the officer arrive late.

16/108 Borough Councillors Reports

Cllr. Jane Pinter reported on Borough Council matters stating that there were still problems with dog fouling. Two trees had fallen down by the Little Dawley Pools and had been attended to and details of work undertaken by the Parish Council's PET team were provided.

Cllr. Jayne Greenaway reported on planning matters and spoke of related section 106 agreements. Highway safety issues were discussed along with the request for speed indicator equipment. Matters relating to play equipment on Lightmoor were reported along with Farm Lane drainage issues.

Cllr. Mehta stated that it was still early days and that he was still meeting Borough Council Officers and working his way through matters raised on the doorstep during his election campaign.

Cllr. Burford provided details of the Queens Arms site on Finger Road stating that although it was out of the Parish, it was nevertheless of interest to members of the Parish Council.

16/109 Minutes of the previous meeting

The Minutes of the Meeting held on 16th November 2016 were approved as a true record and signed by the Chairman.

16/110 Parish Matters

a) Local Initiatives

The Chairman asked Members to consider ways in which the Council could reports from all Members on the areas they most identified with; perhaps things which needed to be reported to the Borough Council or perhaps matters which could be raised as items to be targeted in neighbourhoods. Members were asked to give the matter some thought.

The Meeting discussed the use of questionnaires. The Clerk agreed to find examples of questionnaires used by other Parishes for evaluation. Members agreed to work towards production of a draft questionnaire suitable for the Parish of Dawley Hamlets.

b) Newsletter and Summer Event

Members discussed wider, more inclusive, options for summer events. Following discussion, it was RESOLVED to hold a summer picnic for senior citizens on Friday 2nd June (subject to the venue being available) and to continue to review wider options for other sectors of the Parish.

c) Local Nature Reserves

The Meeting discussed local initiatives; it was agreed to place the matter on the next agenda for a further progress report.

d) Footpath Bridge Road to the Travelers Joy

Cllr. Hopkins provided Members with an update and summary along with the latest information about the retrospective planning application for a gate across the lane; objections had been lodged by all concerned parties. Cllr. Hopkins reported that Mr. Careless had provided information about the evidence statements received and that it would most likely have to go to public enquiry. The likely process was outlined to Members.

The Clerk asked Borough Members if the retrospective gate application was likely to be refused at officer level or if it would go to the Plans Board and whether it could be Green Carded by the Borough Councillor. Cllr. Jayne Greenaway agreed to discuss the process with the Borough Officer and agreed to Green Card the application if it was necessary.

Following discussion, it was RESOLVED that, should the application be placed before the Plans Board, Cllr. Hopkins should represent the Parish Council at the hearing.

e) Community Gardening Scheme and PCSO Liaison

The Chairman tabled a report from the Clerk to GDTC.

8:12 p.m. Borough Cllr. Jayne Greenaway left the meeting.

The Chairman provided a breakdown of costs for the gardening scheme (£17 per hour) along with details of work schedules.

Following discussion, the Chairman proposed that Council agrees to support the scheme with the sum of £3k as an upper limit to expenditure; he did not envisage Council reaching that level of expenditure. Council would receive a report of the costs at every meeting and all aspects of the administration would be undertaken by GDTC.

The Meeting discussed gardening schemes in general and that of the partnership in detail. It was agreed in principle to trial the scheme for one year.

Cllr. Scott was concerned over whether the proposed funding would be enough and following discussion, it was proposed by Cllr. Scott that Council should support the scheme for a trial period of one year in the sum of £3k with a further £2k in reserve to cover unexpected contingencies. Seconded by Cllr. Jane Pinter, it was RESOLVED to support the scheme for a trial period of one year in the sum of £3k with a further £2k in reserve to cover unexpected contingencies.

8:26 p.m. Borough Cllr. Raj Mehta left the meeting.

16/111 a) Planning Applications

The following applications were considered:

TWC/2016/1174 Land between Walkers News & Village Stores/29, Woodhouse Lane, Horsehay. Outline application for the erection of two dwellings with all matters reserved.

There were comments.

The following permissions were noted:

- TWC/2016/0976 73 Suffolk Way, Horsehay. Conversion of garage to living accommodation (Retrospective).
- TWC/2016/1109 25 Highland Lea, Horsehay. Erection of a single storey garage to side.
- TWC/2016/1108 41 Malory Drive, Aqueduct, Erection of single storey rear extension to garage to create garden room with roof lantern.

b) The following planning matters were dealt with under delegated powers during December:

- TWC/2016/1155 Site of 12 St Lukes Road, Doseley. Outline application for residential development with all matters reserved. There were no comments.
- TWC/2016/1144 Horsehay Works, Bridge Road, Horsehay. Erection of 2.6m high steel gates (retrospective). Objections were raised.
- TWC/2016/1134 20 Frame Lane, Doseley. Erection of a two storey side extension. There were no comments.
- TWC/2016/1133 Hill Crest, Holly Road, Little Dawley. Creation of new vehicular and pedestrian access, erection of 1.5m fence, 1.62m high gates and a 1.57m high retaining wall (Retrospective). There were no comments.
- TWC/2016/1128 Coniston House, Farm Lane, Horsehay. Erection of a single storey rear conservatory. There were no comments.
- TWC/2016/1109 25 Highland Lea, Horsehay. Erection of a single storey garage to side. There were no comments.
- TWC/2016/1108 41 Malory Drive, Aqueduct, Erection of single storey rear extension to garage to create garden room with roof lantern. There were no comments.
- TWC/2016/1068 Land north west of Fox Lair House, Wellington Road. Outline planning application for 3no. dwellings with all matters reserved. There were no comments.

The following permissions (December) were noted:

- TWC/2016/0866 34 Smallhill Road, Lawley Village. Erection of a single storey rear extension.

TWC/2016/1021	1 Elvin Close, Horsehay. Conversion of garage to living space (Retrospective).
TWC/2016/0947	2 Southall, Dawley. Conversion of one dwelling into two dwellings.
TWC/2016/0954	Land East of Southall Play Area, Southall Road, Aqueduct. Outline application for residential development with all matters reserved.
TWC/2016/0933	White Cottage, 17 St Lukes Road, Doseley. Erection of two single storey side extensions and detached double car port.
TWC/2016/1043	9 St Lukes Road, Doseley. Resubmission of TWC/2016/0402 to extend side extension.
TWC/2016/1053	20 Garbett Road, Aqueduct. Felling of 1 Field Maple.

16/112 Accounts

The following payments, made in December and approved at the December meeting of the Council, were retrospectively approved:

The Clerk – Catering reimbursement £167.42 cheque 000914

The Clerk – Entertainer reimbursement £200.00 cheque 000915

Mrs. B. Onions – Table decorations £40.50 cheque 000916

RECEIPTS & PAYMENTS - It was **RESOLVED** that these be approved and paid as tabled.

STATEMENTS 90 & 91 Royal Bank of Scotland and 6 to 9 Unity Trust along with reconciliation were tabled and approved.

To consider the appointment of Internal Auditor

It was **RESOLVED** to re-appoint Mrs. Sue Hackett as the Council's Internal Auditor for the forthcoming year.

Shropshire County Pension Fund – Pension Deficit

The Council received the report from the Pension Scheme's Actuary and it was noted that deficit contributions would not be necessary for the years 17/18, 18/19 and 19/20 and that a minus 1% contribution was required (Clerk to clarify how this was to be achieved).

Precept Warrant

The meeting approved the signing of the warrant requesting that the Borough collect the required precept of £77'500 [Seventy-Seven Thousand Five Hundred Pounds] and it was duly signed.

16/113 Correspondence

GDTC

Pantomime flyer.

T&WC	Superfast Broadband leaflet.
Resident Aqueduct	Request for assistance and advice regarding fly tipping and litter on Majestic Way. The Clerk reported that the matter had been attended to as a combination of the Parish PET Team and Borough facilities.
Moptop Limited	FOI request re: Christmas Lights. The Clerk reported that a response had been provided (Council does not have any Christmas tree lights).
T&WC	Bus User Group Minutes. Circulated.

16/114 Matters for the next agenda.

Footpath Bridge Road, Local Initiatives, News Letter, Nature Reserves, Community Gardening Scheme, PCSO liaison and Traffic liaison.

16/115 Date of the next Meeting of Council – Wednesday 15th February 2017 at Horsehay Village Hall at 7:00 p.m.

There being no further business, the meeting closed at 8:56 p.m.

**Signed.....
Chairman**

Date.....

**PAYMENTS AND RECEIPTS
FOR CONSIDERATION COUNCIL MEETING
18th January 2017**

PAYMENTS MADE – NOVEMBER/DECEMBER

	Amount	Chq. No.	VAT	TOTAL
JMB Landscapes – Gds Maint	60.00	000905	----	60.00
}	678.28	000906	----	678.28
Staff Costs	98.20	000907	----	98.20
}	256.15	000908	----	256.15
M.G. – P&PC	69.00	000909	----	69.00
M.G. – Travel	30.49	000910	1.04	31.53
*	678.08	000911	----	678.08
*Staff Costs	98.40	000912	----	98.40
*	256.15	000913	----	256.15
Unity Trust – Service Charge	18.00	SC	----	18.00
	<u>2242.75</u>		1.04	<u>2243.79</u>

RETROSPECTIVE APPROVAL DECEMBER PAYMENTS APPROVED JANUARY

M.G. – Catering	139.52	000914	27.90	167.42
M.G. – Entertainers	200.00	000915	----	200.00
B. Onions – Table decorations	40.50	000916	----	40.50
	<u>380.02</u>		27.90	<u>407.92</u>

ACCOUNTS TO BE PAID – JANUARY

	Amount	Chq. No.	VAT	TOTAL
T&WC – Election Charges	3302.20	000917	660.44	3962.64
T&WC – Election Charges	2675.98	000918	535.20	3211.18
St. John Ambulance – First Aid	55.20	000919	11.04	66.24
Info Comm – Data Protection Reg	35.00	000920	----	35.00
M.G. – Web Hosting	30.11	000921	6.02	36.13
SLCC – 50% Affiliation Fee	88.50	000922	----	88.50
John Marsh – Gds Maint	60.00	000923	----	60.00
}	678.28	000924	----	678.28
Staff Costs	98.20	000925	----	98.20
}	256.15	000926	----	256.15
M.G. – Travel	22.10	000927	0.76	22.86
M.G. – P&PC	3.48	000928	----	3.48
	<u>7305.20</u>		1213.46	<u>8518.66</u>

RECEIPTS

Opening Balance	£52'764.44
Precept	£70'000.00
Bank Interest/Dividend	£32.13
Misc. Receipts	£6875.00
Customs VAT	<u>£385.79</u>
	<u>£130'057.36</u>

Bank Balance	£96'213.03	Receipts	£130'057.36
Less u/p chqs	£0.00	less p'mts	£33'844.33
Less a/c to be pd	<u>£8'518.66</u>		<u>£8'518.66</u>
	<u>£87'694.37</u>		<u>£87'694.37</u>

Signed

Responsible Financial Officer

Signed

Chairman