

**DAWLEY HAMLETS PARISH COUNCIL**  
MINUTES OF THE MEETING OF THE PARISH COUNCIL  
held on Wednesday 15<sup>th</sup> February 2017 at Horsehay Village Hall at 7.00 p.m.

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**PRESENT** Cllr. A. Burford (Chairman)  
Cllrs. B. Cooke, D. Hopkins, Beryl Onions, Jane Pinter, A. Scott, C. Tranter and B. Wennington.

**Also Present:** Mr. M. Goldstraw (Clerk).  
Two members of the public.  
Borough Councillor Jayne Greenaway.  
Borough Councillor Raj Mehta.  
Amanda Roberts (Borough Traffic Officer)

**16/116 Chairman's Opening Remarks**

The Chairman welcomed all to the meeting.

The Chairman also welcomed Borough Officer Amanda Roberts.

**16/117 Apologies**

Apologies were received and accepted from Cllr. Cathy Salter.

**16/118 Declarations of Interest and Dispensation Requests**

There were no declarations.

**16/119 Public Session**

Cllr. Mrs. Onions, on behalf of a resident, raised concerns over the state of footpaths where heavy vehicles were believed to be breaking down the surface along with concerns over a collapsed drain and flooding at Bridge Road. The Borough Cllrs for the Ward agreed to take the matters up with the Borough Council.

The Chairman stated that it would be appropriate for the Parish Council to look at the condition of footpaths as part of its Parish Initiatives.

Cllr. Hopkins asked if there was a way that the parish Council could record matters raised and reported as needing attention. Members held a discussion and it was agreed that Borough matters should be reported to the Borough, preferably via their MyTelford on-line reporting but should members wish to channel reports via the Clerk, he would report issues to the Borough Council.

**16/120 Police Session**

No officers were present.

**16/121 Traffic Liaison**

The Chairman welcomed Amanda Roberts to the meeting. Ms. Roberts gave an update on stating that traffic counts had been taken on Frame Lane and St. Luke's Road in several places but there was a lot of data and it had not yet been processed; as soon as details were available, she would provide

appropriate feedback via the Clerk. Members were informed that there was to be a traffic review of New Road/Holly Road by the old Phoenix site. Members asked for the location of the review to be from Trinity Road right up Holly Road.

Members asked if the Traffic Officers could consider provision of a footpath for Doseley Road south.

Ms. Roberts reported that the Borough Council were considering the possibility of a shared cost scheme to improve a right of way at Spring Village at a possible cost of £9k with the Borough being able to pull together £6k of the total; she asked if the Parish Council might be prepared to contribute. Members discussed the possibility of funding such a project (it was noted that part of the route was an un-adopted road) and it was agreed to place the matter on the next agenda.

It was noted that a date had been set for the provision of SIDs on Wellington Road and Cllr. Jane Pinter asked for an update on the traffic/speed survey on Castlefields Way; Ms. Roberts stated that there no update as the speed data had not yet been reviewed but she would find out what details were available. Cllr. Pinter requested that, if the data was available in a readable format, it could be made available to Borough Ward Members.

***7:28 p.m. after being thanked by the Chairman for her attendance, Amanda Roberts left the meeting.***

### **16/122 Borough Councillors Reports**

Cllr. Jayne Greenaway informed the meeting that she had attended the Local Plan hearing and gave a summary. Gave a report on the subsidence on the footpath at Bridge Road stating that officers were investigating the matter. Reported that some issues on St. Luke's Road concerning phase two of the development and enforcement matters had been addressed. Stated that she was dealing with issues of drainage at Frame Lane and had attended site meetings.

Although it was not in the Parish, members noted that there had been several horrendous cases of fly tipping adjacent to the Parish; members were asked to be vigilant.

Cllr. Greenaway reported that she had green carded the planning application for retrospective permission for a gate at the Bridge Road footpath and gave an overview of her conversation with the Planning Officer. Cllr. Hopkins gave an expanded report on the issues surrounding the application and it was agreed that Cllr. Hopkins would contact the Planning Officer for further clarification.

Cllr. Raj Mehta gave details of the surgeries he was holding in the area in the near future and spoke of speeding issues in the Ward along with a report from a resident who was having difficulties joining the traffic island from Simpson's Walk; matters were being reported to the appropriate Borough Officers. Members heard that the owners of the chip shop were considering refurbishment and were in discussions with Planning Officers over shutters.

Cllr. Jane Pinter reported tree works in the Ward and the use of Community Payback teams. It was noted that there were issues with Canadian Geese causing damage to private gardens and public space though it was accepted that there was little that could be done.

*7:51 p.m. Cllrs Jane Greenaway and Raj Mehta left the meeting.*

#### **16/123 Minutes of the previous meeting**

The Minutes of the Meeting held on 18<sup>th</sup> January 2016 were approved as a true record and signed by the Chairman.

#### **16/124 Parish Matters**

##### **a) Local Initiatives**

The Chairman reported that, following requests from residents, he had asked the Borough Council to look again at the provision of parking spaces on the verge opposite the houses in Aqueduct Village on the basis that the Parish Council may be able to contribute. The matter would be kept on the agenda awaiting costs and details.

Cllr. Hopkins asked if anything could be done to improve the strip of land (old road) adjacent to the Horsehay Pool. The Meeting discussed the issues and the Clerk was asked to contact the Borough Officer to ask what might be done with the area.

##### **b) Provision of Parish Notice Boards**

Members discussed the provision of notice boards in the Parish and the condition of the existing boards. Following discussion it was RESOLVED to purchase a replacement for the board at Majestic Way Aqueduct (estimated cost £1500) and to remove the board at Horsehay Pool.

##### **c) Newsletter and Summer Event**

Members discussed alternative acts for the summer event.

The Clerk asked members to consider contributions for the next newsletter. It was agreed that a full report on the Gardening Scheme should be published along with an update on the PET team activities.

Cllr. Hopkins agreed to investigate the provision of a suitable Parish Questionnaire for a future newsletter.

##### **d) Local Nature Reserves**

There was nothing to report.

##### **e) Footpath Bridge Road to the Travelers Joy**

The Chairman stated that as this matter had been adequately discussed earlier in the meeting, he would move to the next item of business.

##### **e) Community Gardening Scheme and PCSO Liaison**

The Chairman reported that, as the police no longer wanted their PCSOs to deal with parking enforcement, Great Dawley Town Council had felt unable to proceed with any agreement. Members agreed that without the partnership of Great Dawley it would not be feasible for the parish Council to proceed alone.

It was noted that GDTC had made the following resolution:

*Option (c) Defer any decision until the outcome of the review made by the Scrutiny Committee at Telford & Wrekin with regard to the transfer of parking powers, until the full implications of their decision has been agreed and with the addition to allow for flexibility to review the CIM model documents provided by the Police and Telford & Wrekin Council.*

It was proposed by the Chairman that Dawley Hamlets Parish Council defers any decision on the matter until the outcome of the review made by the Scrutiny Committee at Telford & Wrekin about the transfer of parking powers and until it was possible to enter into a joint partnership which would include Great Dawley Town Council; seconded by Cllr. Scott, it was RESOLVED.

**8:33 p.m. Cllr. Cooke left the room.**

Members discussed policing matters.

**8:34 p.m. Cllr. Cooke rejoined the Meeting.**

Cllr. Wennington reported that during the month he had liaised with the Clerk to ensure that some illegal posters/notices had been removed. The Meeting discussed reporting such matters to the Borough Council who had enforcement powers.

The Meeting discussed liaison with the local Primary School and it was agreed that Cllr. Wennington could make contact with the Head Teacher.

### **16/125 Planning Applications**

#### **The following applications were considered:**

- |               |  |
|---------------|--|
| TWC/2017/0091 | 57 Malvern Crescent, Little Dawley. Installation of new driveway and dropped kerb. There were no comments.   |
| TWC/2016/1133 | Hill Crest, Holly Road, Little Dawley. Change of use of private land to garden land and the creation of new vehicular/pedestrian access, erection of 1.5m fence, 1.62m high gates and a 1.57m high retaining wall (Retrospective) *** Amended description ***<br>There were no comments. |
| TWC/2017/0050 | 14 Sovereign Close, Aqueduct. Erection of a two-storey side extension and single storey rear extension. There were no comments.  |

#### **The following permissions were noted:**

There were no permissions to note.

#### **The following refusal was noted:**

- |               |  |
|---------------|--|
| TWC/2016/1174 | Land between Walkers News & Village Stores/29, Woodhouse Lane, Horsehay. Outline application for the |
|---------------|--|

erection of two dwellings with all matters reserved.

**The following withdrawal was noted:**

TWC/2014/0311 Land at Holywell Lane, Lightmoor. Outline application for the erection of 5 dwellings with all matters reserved.

**16/126 Accounts**

**RECEIPTS & PAYMENTS** - It was **RESOLVED** that these be approved and paid as tabled.

**STATEMENTS 91 Royal Bank of Scotland and 8 to 10 Unity Trust** along with reconciliation were tabled and approved.

**16/127 Correspondence**

T&WC	Minuted Parish Charter Working Group. Noted.
T&WC	Provision of pre-planning advice. Noted.
W'hampton Airport	Public consultation on reintroduction of approved instrument approach. Noted.
T&WC	Tree Warden Scheme. Request for declarations of interest. Cllr. Wennington expressed an interest.
T&WC	Invitation to Mayor's Charity Ball. Noted.
Wellington TC	Invitation to Mayor's Annual Civic Dinner. Noted.
T&WC	Great British Spring Clean. Noted.
T&WC	Minutes Bus User Group. Noted.
T&WC	Scrutiny Programme 2017/18. Noted.

**16/128 Matters for the next agenda.**

Footpath Bridge Road, Local Initiatives, News Letter, Nature Reserves, Funding of refurbishment to right of way Spring Village. Questionnaires.

**16/129 Date of the next Meeting of Council – Wednesday 15<sup>th</sup> March 2017 at Horsehay Village Hall at 7:00 p.m.**

**There being no further business, the meeting closed at 8:55 p.m.**

Signed.....  
Chairman

Date.....

**PAYMENTS AND RECEIPTS  
FOR CONSIDERATION COUNCIL MEETING  
15<sup>th</sup> February 2017**

**PAYMENTS MADE – JANUARY**

	<b>Amount</b>	<b>Chq. No.</b>	<b>VAT</b>	<b>TOTAL</b>
T&WC – Election Charges	3302.20	000917	660.44	3962.64
T&WC – Election Charges	2675.98	000918	535.20	3211.18
St. John Ambulance – First Aid	55.20	000919	11.04	66.24
Info Comm – Data Protection Reg	35.00	000920	----	35.00
M.G. – Web Hosting	30.11	000921	6.02	36.13
SLCC – 50% Affiliation Fee	88.50	000922	----	88.50
John Marsh – Gds Maint	60.00	000923	----	60.00
	}	000924	----	678.28
Staff Costs	}	000925	----	98.20
	}	000926	----	256.15
M.G. – Travel	22.10	000927	0.76	22.86
M.G. – P&PC	3.48	000928	----	3.48
	<u>7305.20</u>		<u>1213.46</u>	<u>8518.66</u>

**ACCOUNTS TO BE PAID – FEBRUARY**

	<b>Amount</b>	<b>Chq. No.</b>	<b>VAT</b>	<b>TOTAL</b>
M. G. – Stationery 50%	7.08	000929	1.42	8.50
H'hay Village Hall – Rent	642.00	000930	----	642.00
	}	000931	----	678.08
Staff Costs	}	000932	----	98.40
	}	000933	----	256.15
M.G. – Travel	21.06	000934	0.76	21.82
M.G – P&PC	6.60	000935	----	6.60
	<u>1709.37</u>		<u>2.18</u>	<u>1711.55</u>

**RECEIPTS**

Opening Balance	£52'764.44
Precept	£70'000.00
Bank Interest/Dividend	£32.13
Misc. Receipts	£6875.00
Customs VAT	<u>£385.79</u>
	<u>£130'057.36</u>

Bank Balance	£96'213.03	Receipts	£130'057.36
Less u/p chqs	£8'518.66	less p'mts	£42'362.99
Less a/c to be pd	<u>£1'711.55</u>		<u>£1'711.55</u>
	<u>£85'982.82</u>		<u>£85'982.82</u>

**Signed**  
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**Responsible Financial Officer**

**Signed**  
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**Chairman**